



**COLEMAN
TOWNSHIP
REGULAR MEETING MINUTES**

October 13, 2020

Minutes for the regular meeting of Council for the Township of Coleman to be held on Tuesday, October 13, 2020, at 6:00 p.m.

NOTICE: Mandatory masks or face coverings, disinfection of hands and Social Distancing of 6 feet between seats will be strictly enforced.

1. Call to Order

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

2. Roll Call

Present: Mayor Dan Cleroux, Councillors Sue Cote, Mitch Lafreniere, Cathy Marcella and Lois Perry
Also Present: Patrick Cormier, CAO/Clerk-Treasurer
Regrets: Brian Bigelow, Public Works Foreman
Don Laitinen, Fire Chief
Members of the Public
Present: 0
Members of Press Present: 0

3. Adoption of the Agenda

Resolution No. 20-10-06

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

Be it resolved that the agenda for the regular meeting of October 13, 2020 be approved as presented.

Carried.

4. Disclosure of Conflict of Interest - NIL

5. Minutes of the Previous Meeting

Resolution No. 20-10-07

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that the minutes of the following Council Meetings be adopted as distributed:

1) Regular Meeting – September 28, 2020

Carried.

6. Accounts

Resolution No. 20-10-08

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

Be it resolved that the general accounts in the amount of \$172,924.38 up to and including October 13, 2020 be passed and paid.

Carried.



**COLEMAN
TOWNSHIP
REGULAR MEETING MINUTES**

October 13, 2020

7. Petitions and Delegations - NIL

8. Staff Reports

1. Works Department: The CAO/Clerk-Treasurer verbally reported that the winter sand will be mixed before the end of October and options for plowing Larabie Lane. Council directed that staff bring a report back on plowing Larabie Lane for consideration at the next regular meeting. Council also requested that staff look into new no dumping signs that include a reference to our by-law.

2. Fire Department: The CAO/Clerk-Treasurer verbally reported and provided a report from the Fire Chief regarding damage done to a personal vehicle during the last mutual aid call at the former Cobalt Public School site. Unit 3 was backed into a vehicle and caused damage to the front bumper and passenger side fender. The total repair bill is \$2,748.05. Council directed that the invoice be paid.

a) Staff Report No. 2020-09-06 - Fire By-law Amendments for Commercial Properties

Resolution No. 20-10-09

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that Council receive Staff Report No. 2020-09-06 entitled Fire By-law Amendments for Commercial Properties.

Carried.

The CAO/Clerk-Treasurer verbally updated Council on the meeting held between Staff and the owner of TJT Enterprises. It was determined that a 10 metre by 10 metre burn pile would be acceptable on this site during good burning conditions and that if we choose a specific day of the week to burn, we can inform the public and they will become accustomed to seeing smoke on that site on that particular day. Council directed that a by-law amendment be prepared for consideration at the next regular Council meeting.

3. Administration:

a) Staff Report No. 2020-10-02 – Request to Extend Building Condition to December 2021 – 937857 Marsh Bay Road.

Resolution No. 20-10-10

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Be it resolved that Council receive Staff Report No. 2020-10-02 entitled Request to Extend Building Condition to December 2021.

And further that Council authorizes the Mayor and Clerk to execute required documents to extend the 2-year building condition from property legally known as COLEMAN CON 4 PT LOT 12 RP;54R5706 PART 8 (937851 Marsh Bay Road) to December 2021.

Carried.

4. Animal Service Provider:

5. By-Law Enforcement:

a) Monthly By-law Enforcement Activities report.

Resolution No. 20-10-11



**COLEMAN
TOWNSHIP
REGULAR MEETING MINUTES**

October 13, 2020

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that the staff reports be noted and listed in the minutes of this meeting.

Carried.

9. By-laws - NIL

10. Business Arising from the Minutes

11. New Business

11.1. Conferences - NIL

11.2. Motions:

11.2.1. Christmas Order

Resolution No. 20-10-12

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

Be it resolved that the CAO be authorized to purchase (20 lbs.) turkeys and/or hams for all members of Council, Township Employees, Volunteer Firemen, and the Bass Lake Committee Volunteers.

Carried.

11.2.2. Municipal Holiday Hours

Resolution No. 20-10-13

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that the Council for the Township of Coleman approves the following holiday hours for municipal operations:

1. The Municipal Office and Public Works Department will be closed from Thursday, December 24, 2020, beginning at 12:00 noon and will reopen with regular hours on Monday, January 4th, 2021;
2. The Municipal Waste site will be closed Saturday, December 26, 2020 and will then resume regular hours;
3. No Change to the Garbage or Recycling Collection Schedules;

Further that Council for the Township of Coleman directs the CAO to advertise the holiday hours and waste collection schedule in the Community Bulletin.

Carried.

12. Committee Reports

12.1 Public Works

12.2 Finance

12.3 Government Liaison, TeMAG and TMA

12.4 Tourism & Recreation

13. Correspondence



REGULAR MEETING MINUTES

October 13, 2020

Item No.	Received Date	Originator	Subject
13.1	October 2	Office of the Solicitor General	Anti-Racism, new police oversight, police training, Community Safety and Well-being Planning and Police-Hospital transition protocol.
13.2	September 29	OPP MPB Financial Services Unit	2021 Annual Billing
13.3	September 15	Call 2 Recycle	Compensation for Offering Household Battery Collection Program to Residents
13.4	September 24	Ministry of Natural Resources and Forestry	Central Ontario Orthophotography 2021
13.5	September 24	FONOM	Support for the Starlink Program
13.6	October 6	Township of North Glengarry	Request for Support of their Resolution – Allow Capital Expenditures under the Safe Restart Program
13.7	September 30	Township of Matachewan	Support for Earlton-Timiskaming Regional Airport and other Municipal Airports
13.8	October 1	Ministry of Municipal Affairs and Housing	Safe Restart Agreement – Municipal Operating Funding

Resolution No. 20-10-14

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Sue Cote

Be it resolved that that correspondence items 13.1 to 13.8 be noted, filed and recorded in the minutes of this meeting.

Carried.

Council requested that correspondence 13.3, 13.4 and 13.5 be brought back to next Council meeting resolutions.

14. Notice of Motion - NIL

15. In camera (closed) session

Resolution No. 20-10-15

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Whereas Section 239(2) states that a meeting or part of a meeting may be closed to the public if the matter being considered is:

b) personal matters about an identifiable individual, including a municipal employee;

e) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Be it resolved that Council agrees to convene in closed session at 7:15 p.m. to discuss the following matters:

1. Draft Letter to Town of Cobalt (Legal Advice) – Water Agreement and Sharpe Lake Pit.
2. HR Update.
3. Legal advice – Property Access over Municipal Land.



**COLEMAN
TOWNSHIP
REGULAR MEETING MINUTES**

October 13, 2020

Carried.

Resolution No. 20-10-16

Moved By: Councillor Sue Cote

Seconded By: Councillor Mitch Lafreniere

Be it resolved that Council agrees to reconvene in open session at 8:02 p.m. with a report.

Carried.

Council provided direction to staff regarding property access over municipal land. Council directed staff to proceed with an easement at the owner's expense to access their lot.

16. Confirmatory By-law

Resolution No. 20-10-17

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Lois Perry

Be it resolved that By-Law No. 20-52 being a By-Law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 20-10-18

Moved By: Councillor Sue Cote

Seconded By: Councillor Mitch Lafreniere

Be it resolved that By-Law No. 20-52 being a By-Law to confirm certain proceedings of Council be read a third and final time and be passed and enacted.

Carried.

17. Adjournment

Resolution No. 20-10-19

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Lois Perry

Be it resolved that this meeting do now adjourn at 8:04 p.m.

Carried.



**COLEMAN
TOWNSHIP**
REGULAR MEETING MINUTES

October 13, 2020

GENERAL ACCOUNTS

Report Date
2020-10-13 4:18 PM

TWP of Coleman
Payment Register
As of 2020-10-13

Bank Code: AP - GENERAL

Payment #	Vendor	Date	Amount
Computer Cheques			
30310	CIBC	2020-10-02	408.66
30311	Mike's Cleaning	2020-10-02	197.75
30312	City of Timmins	2020-10-13	403.41
30313	Clean Scene	2020-10-13	15.82
30314	Hydro One Networks Inc.	2020-10-13	2,940.09
30315	MCK Temiskaming Shores	2020-10-13	33.88
30316	Minister of Finance - OPP	2020-10-13	21,806.00
	Issued To: Minister of Finance		
30317	OMERS	2020-10-13	3,327.80
30318	Ontario Clean Water Agency	2020-10-13	1,206.80
30319	Phippen Waste Management	2020-10-13	379.40
30320	PitneyWorks	2020-10-13	20.28
30321	Receiver General - Payroll Ded	2020-10-13	6,133.78
30322	Reliance Home Comfort	2020-10-13	57.94
30323	Ricky's Glass & Mirror	2020-10-13	131.76
30324	Eng Public - Ontario North-	2020-10-13	64,442.69
30325	French Public - Conseil	2020-10-13	6,924.48
30326	English Sep Northeastern	2020-10-13	17,042.32
30327	French Sep Conseil Scholaire	2020-10-13	40,147.40
30328	Techknowledgy Office Pro	2020-10-13	62.67
30329	Timiskaming Health Unit	2020-10-13	7,210.56
30330	Xerox Canada Ltd	2020-10-13	30.89
	Total:		172,924.38
	Total for AP:		172,924.38

Payments Printed: 21

Clerk / CAO

Mayor