

REGULAR MEETING MINUTES

September 28, 2020

Minutes for the regular meeting of Council for the Township of Coleman to be held on Monday, September 28, 2020, at 6:00 p.m.

NOTICE: Mandatory masks or face coverings, disinfection of hands and Social Distancing of 6 feet between seats will be strictly enforced.

1. Call to Order

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

2. Roll Call

Present:	Mayor Dan Cleroux, Councillors Sue Cote, Mitch Lafreniere, Cathy Marcella and Lois Perry
Also Present:	Patrick Cormier, CAO/Clerk-Treasurer
Regrets:	Brian Bigelow, Public Works Foreman Don Laitinen, Fire Chief
Members of the Public Present:	1
Members of Press Present:	0

3. Adoption of the Agenda

Resolution No. 20-09-23

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Mitch Lafreniere

Be it resolved that the agenda for the regular meeting of September 28, 2020 be approved as presented.

CARRIED.

4. Disclosure of Conflict of Interest

Councillor Lois Perry declared a conflict of interest on item 11.2.1. as she is the General Manager of the Temiskaming Speaker.

5. Minutes of the Previous Meeting

Resolution No. 20-09-24

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Cathy Marcella

Be it resolved that the minutes of the following Council Meetings be adopted as distributed:

1) Regular Meeting – September 14, 2020

CARRIED.

6. Accounts

Resolution No. 20-09-25

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Mitch Lafreniere



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Be it resolved that the general accounts in the amount of \$26,071.71 up to and including September 28, 2020 be passed and paid.

CARRIED.

7. **Petitions and Delegations** - NIL

8. **Staff Reports**

1. Works Department:

- a) Staff Report No. 2020-09-05 – Fall Clean Up Week

Resolution No. 20-09-26

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Cathy Marcella

Be it resolved that Council receive Staff Report No. 2020-09-05 entitled Fall Clean Up Week;

And further that Council authorize a fall Amnesty / Clean up Week as outlined in the report from Monday, October 5 to Saturday, October 10, 2020.

CARRIED.

2. Fire Department:

- a) Staff Report No. 2020-09-06 - Fire By-law Amendments for Commercial Properties

Council provided direction for the CAO, Fire Chief and if available, the By-law Enforcement Officer to meet with the business in question to determine an appropriate and acceptable method of burning larger piles of brush.

3. Administration:

- a) Staff Report No. 2020-09-03 - Request to Remove Building Condition - COLEMAN CON 4 PT LOT 9 RP;54R5613 PARTS 18 AND 19 – Bass Lake Road.

Resolution No. 20-09-27

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Cathy Marcella

Be it resolved that Council receive Staff Report No. 2020-09-03 entitled Request to Remove Building Condition - COLEMAN CON 4 PT LOT 9 RP;54R5613 PARTS 15 AND 16 – Bass Lake Road;

And further that Council authorizes the Mayor and Clerk to execute required documents to remove the 2-year building condition from property legally known as COLEMAN CON 4 PT LOT 9 RP;54R5613 PARTS 15 AND 16.

CARRIED.

- b) Staff Report No. 2020-09-04 - Request to Extend Building Condition to 5 years – 937851 Marsh Bay Road.

Resolution No. 20-09-28

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Mitch Lafreniere

Be it resolved that That Council receive Staff Report No. 2020-09-04 entitled Request to Extend Building Condition to 5 years – 937851 Marsh Bay Road:



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And further that Council authorizes the Mayor and Clerk to execute required documents to extend the 2-year building condition from property legally known as COLEMAN CON 4 PT LOT 12 RP;54R5706 PART 8 (937851 Marsh Bay Road) to 5 years.

CARRIED.

c) Staff Report No. 2020-09-07 – Purchase of New Laptop.

Resolution No. 20-09-29

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Cathy Marcella

Be it resolved that Council receive Staff Report No. 2020-09-07 entitled Purchase of New Laptop;

And further that Council Authorize the purchase of a laptop computer from Hearn Technologies at a price of \$1,280 plus taxes.

CARRIED.

d) Staff Report No. 2020-09-08 – Coleman Water Financial Plan – 2021-2026.

Resolution No. 20-09-30

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Mitch Lafreniere

Be it resolved that Council receive Staff Report No. 2020-09-08 entitled Coleman Water Financial Plan – 2021-2026;

And further that the Water Financial Plan be completed in-house.

CARRIED.

Council directed that staff inform Council as soon as possible should there be an issue in getting the plan completed in time.

4. Animal Service Provider: NIL

5. By-Law Enforcement: NIL

Resolution No. 20-09-31

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that the Staff Reports be noted and listed in the minutes of this meeting.

CARRIED.

9. **By-laws** - NIL

10. **Business Arising from the Minutes**


11. **New Business**

11.1. Conferences - NIL

11.2. Motions:

11.2.1. Participation in the Temiskaming Speaker Annual Temiskaming District Calendar.

Resolution No. 20-09-32



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Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Be it resolved that Council receives correspondence from the Temiskaming Speaker regarding advertising in the 2021 Temiskaming District Calendar;

And further that Council approves advertising in the 2021 Temiskaming District Calendar.

CARRIED.

Councillor Perry declared a conflict of interest on this item as she is the General Manager of the Temiskaming Speaker. She did not participate in the discussion and did not vote on the matter.

12. Committee Reports

- 12.1 Public Works: Council noted that the Turtle Crossing sign near Loon Lake was back up. Mayor Cleroux informed Council that the Larabie Lane Reveal was well attended by the Larabie Family.
- 12.2 Finance: Councillor Marcella informed Council of an upcoming finance meeting.
- 12.3 Government Liaison, TeMAG and TMA: Mayor Cleroux indicated that he will resign from the TMA Board as he was appointed temporarily until a new CAO was hired. Council can then recommend the CAO as the newly appointed member.
- 12.4 Tourism & Recreation: Councillor Perry indicated that Bass Lake Park is now closed for the season. Council indicated that the Township should get MaJIC at the park to look at the cabins to design washrooms for each cabin.

13. Correspondence

Item No.	Received Date	Originator	Subject
13.1	September 16	Wollaston Township	Amend Municipal Elections Act to make it clear about voter eligibility and leases so OPP can enforce possible election fraud when requested to do so
13.2	September 11	Township of Evanturel	Support for resolutions – Federal Government Programs to Mitigate the Impact of COVID-19 and Canada’s Municipal Airports
13.3	September 16	FONOM	Media Release – Support for the Starlink Program
13.4	September 18	MMAH	Parkland Dedication, Development Charges and the Community Benefits
13.5	September 15	Tribunals Ontario – Assessment Review Board	ARB Changes - Status
13.6	September 10	Municipality of Tweed	Request for Support for resolution regarding Medical Marijuana regulations – licensing for individuals should be similar to pharmaceutical industries



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13.7	September 11	Ministry of the Environment, Conservation and Parks	Changes to the Environmental Assessment Act – how to participate
13.8	September 21	Town of Amherstburg	Request for support of resolution – AODA Website Compliance Extension Request
13.9	September 21	Town of Amherstburg	Request for support of resolution – Request for Consideration of Amendments to Bill 108 re. The Ontario Heritage Act
13.10	September 10	Township of Harley	Support for Twp of Armstrong’s resolution re: Support for Municipal Airports
13.11	September 21	Waste Diversion Ontario	Participation in Waste Reduction Week Oct 19-25, 2020

Resolution No. 20-09-33

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that that correspondence items 13.1 to 13.11 be noted, filed and recorded in the minutes of this meeting.

CARRIED.

14. Notice of Motion - NIL

15. In camera (closed) session

Resolution No. 20-09-34

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Whereas Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- a) personal matters about an identifiable individual, including a municipal employee;
- e) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Be it resolved that Council agrees to convene in closed session at 6:55 p.m. to discuss the following matters:

1. HR Update
2. Draft Letter to Town of Cobalt (Legal Advice) – Water Agreement and Sharpe Lake Pit.

CARRIED.

Resolution No. 20-09-35

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that Council agrees to reconvene in open session at 7:24 p.m. without a report.

CARRIED.

16. Confirmatory By-law



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Resolution No. 20-09-36

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Be it resolved that By-Law No. 20-50 being a By-Law to confirm certain proceedings of Council be read a first and second time.

CARRIED.

Resolution No. 20-09-37

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Be it resolved that By-Law No. 20-50 being a By-Law to confirm certain proceedings of Council be read a third and final time and be passed and enacted.

CARRIED.

17. Adjournment

Resolution No. 20-09-38

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that this meeting do now adjourn at 7:25 p.m.

CARRIED.



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GENERAL ACCOUNTS

Report Date
2020-09-28 3:25 PM

TWP of Coleman
Payment Register
As of 2020-09-28

Bank Code: AP - GENERAL

Payment #	Vendor	Date	Amount
Computer Cheques			
30291	Temiskaming Nordic Ski Club	2020-09-22	192.00
30292	Amstein Ind Equip Ltd	2020-10-01	1,230.20
30293	Bell Mobility Inc.	2020-10-01	266.00
30294	Country Springs,	2020-10-01	18.00
30295	Dam Depot	2020-10-01	118.75
30296	Dan Cleroux	2020-10-01	92.58
30297	Dist Tim Social Services Ad Bd	2020-10-01	16,705.00
30298	Electronic North Inc	2020-10-01	101.64
30299	ENBRIDGE GAS	2020-10-01	37.40
30300	Grant Home Hardware Building	2020-10-01	185.21
30301	Dan Hackett	2020-10-01	1,000.00
30302	Janix Janitorial Supplies	2020-10-01	76.49
30303	Miller Paving - Northern	2020-10-01	746.84
30304	Munisoft	2020-10-01	104.40
30305	NorthernTel	2020-10-01	562.79
30306	Orkin PCO Services Corporation	2020-10-01	126.56
30307	Patrick Cormier	2020-10-01	72.00
30308	T.J. Adshead Electrical	2020-10-01	4,435.85
		Total:	26,071.71
		Total for AP:	26,071.71

Payments Printed: 18

Clerk / CAO

Mayor