



Regular Meeting Minutes

July 13, 2020

Minutes of a Regular Council Meeting Minutes held via teleconference on Monday, July 13, 2020, at 6:00 p.m.

Due to COVID-19, Council members participating electronically were counted towards quorum in accordance with Procedural By-law 16-35, as amended, which allows for electronic meeting during a declared emergency.

1. **Calling the Meeting to Order**

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

2. **Roll Call**

Present: Mayor Dan Cleroux, Councillors Sue Cote, Mitch Lafreniere, Cathy Marcella and Lois Perry

Also Present: Claire Bigelow, Acting Clerk Treasurer
Logan Belanger – Clerk Designate

Regrets: Brian Bigelow, Public Works Foreman
Don Laitinen, Fire Chief

Members of the Public Present: 0

Members of Press Present: 0

3. **Adoption of the Agenda**

Resolution No. 20-07-08

Moved By: Councillor Susan Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that the agenda for the regular meeting of July 13, 2020, be approved as amended

Business arising from the Minutes – Celebrate Canada

New Business – High Speed Internet

In Camera Session – By-Law Officer – Occurrence Report.

Carried.

4. **Declaration of Conflict or Pecuniary Interest and General Nature Thereof** - NIL

5. **Adoption of the Minutes**

Resolution No. 20-07-09

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that the minutes of the following Council Meetings be adopted as distributed:

1) Regular Meeting – June 22, 2020

2) Special Meeting – May 22, 2020, June 25, 2020, July 2, 2020

Carried.

6. **Accounts**

Resolution No. 20-07-10

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that the general accounts in the amount of \$260,201.27, up to and including July 13, 2020, be passed and paid.

Carried.



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Resolution No. 20-07-11

Moved By: Councillor Sue Cote

Seconded By: Councillor Mitch Lafreniere

Be it resolved that the payroll accounts in the amount of \$16,542.45 for the month of June 2020 be passed and paid.

Carried.

7. Petitions and Delegations - NIL

8. Staff Reports

1. Works Department – NIL
2. Fire Department – NIL
3. Administration – NIL
4. Animal Service Provider - NIL

Resolution No. 20-07-12

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Lois Perry

Be it resolved that the Staff Reports be noted and listed in the minutes of this meeting.

Carried.

9. By-laws

- 9.1 By-Law No. 20-42 – appointment of Chief Administrative Officer/Clerk-Treasurer for the Township of Coleman.

Resolution No. 20-07-13

Moved By: Councillor Susan Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 20-42 being a by-law to appoint a Chief Administrative Officer/Clerk-Treasurer for the Township of Coleman be read a first and second time.

Carried.

Resolution No. 20-07-14

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 20-42 be read a third and final time and be passed and enacted.

Carried.

10. Business Arising from the Minutes

- 10.1. Summer Students
One student has been hired to work at Bass Lake Park. Due to COVID-19, changes to job titles and job tasks will have to be submitted to the Canada Summer Jobs project.
- 10.2. Celebrate Canada
Since a Celebrate Canada event was not held and will not be held prior to March 31, 2021, Council agreed to return the allocated funds.

11. Unfinished Business

- 11.1. Conferences - NIL
- 11.2. Motions - NIL



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12. New Business

12.1 High Speed Internet

Mayor Cleroux advised Quantum Xpress have proposed the installation of communication towers to provide over-the-air internet transmission for residents of Refinery Townsite, Ferguson Road, Marsh Bay Road and possibility the Portage Bay area. Mayor Cleroux will forward the License Agreement provided for Council's review. Residents will have to be contacted for their input prior to making any decisions regarding this matter. The agreement will also have to be reviewed by the municipal lawyer. The present agreement with Ontera will be reviewed as well.

13. Committee Reports

13.1 Public Works

Councillor Lafreniere reported on the Larose Bridge Project

A site visit was made – two (2) Contractors and one (1) Engineering Firm attended.

Municipal roads have been swept and upgraded as planned.

12.2 Finance

Councillor Marcella advised finances are on track with the municipal budget.

12.3 Government Liaison, TeMag and TMA

Mayor Cleroux attended the TMSA meeting. He will forward the minutes to Council.

12.4 Tourism & Recreation

Councillor Perry advised the Lodge at Bass Lake Park is open and booked to the end of August. The Cabins have been provided with a port-a-potty and can now be rented. The price of the cabin rentals will include the cost of the port-a-potty.

14. Correspondence

Item No.	Received Date	Originator	Subject
13.1	2020-06	Cobalt Coleman Latchford Food Bank	Thank you
13.2	2020-06	Township of The Archipelago	OPP Detachment
13.3	2020-06	City of Sarnia	Long Term Care Home Improvements
13.4	2020-06	Town of Renfrew	Investing in Canada Infrastructure Program
13.5	2020-06	Township of Puslinch	Residential Construction
13.6	2020-06	AMO	Federal-Provincial Financial Assistance
13.7	2020-06	Town of Renfrew	Investing Infrastructure Program
13.8	2020-06	TMSA	2019 Financials
13.9	2020-06	HWIN	Proposed changes to Hazardous Waste digital reporting
13.10	2020-06	Town of Bradford West Gwillimbury	Bill 197



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Resolution 20-07-13

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Be it resolved that correspondence items 13.1 to 13.10 be noted, filed and recorded in the minutes of this meeting.

Carried.

15. Notice of Motion – NIL

16. In camera (closed) session

Resolution No. 20-07-16

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Whereas Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

b) personal matters about an identifiable individual, including a municipal employee;

Be it resolved that Council agrees to convene in closed session at 6:30 p.m. to discuss the following matters:

1. H.R. Matter

Carried.

Resolution No. 20-07-17

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that Council agrees to reconvene in open session at 6:40 p.m. with a report.- with directions to Acting Clerk-Treasurer.

Carried.

17. Confirmatory By-law

Resolution No. 20-07-18

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Sue Cote

Be it resolved that By-Law No. 20-43 being a By-Law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 20-07-19

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that By-Law No. 20-43 be read a third and final time and be passed and enacted.

Carried.

18. Adjournment

Resolution No. 20-07-20

Moved By: Councillor Susan Cote

Seconded By: Councillor Lois Perry

Be it resolved that this meeting do now adjourn at 6:49 p.m.

Carried.



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General Accounts

Payment #	Vendor	Date	Amount
Computer Cheques			
30136	Void during printing	2020-06-24	0.00
30137	MIS Insurance Services	2020-06-24	55,460.84
30138	Claire Bigelow	2020-06-29	4,882.36
30139	Stokes International	2020-07-03	1,121.86
30140	Christine Gagnon	2020-06-30	898.22
30141	Bell Mobility Inc.	2020-07-13	216.96
30142	Breault's Discount Warehouse	2020-07-13	60.90
30143	CGIS Centre	2020-07-13	857.20
30144	City of Timmins	2020-07-13	403.41
30145	Dianne Desormeaux	2020-07-13	121.50
30146	Dist Tim Social Services Ad Bd	2020-07-13	16,705.00
30147	Gerry McGarry	2020-07-13	500.00
30148	Grant Home Hardware Building	2020-07-13	572.11
30149	Dan Hackett	2020-07-13	2,275.20
30150	Hydro One Networks Inc.	2020-07-13	3,221.95
30151	James Lathem Excavating Ltd	2020-07-13	1,118.70
30152	JJ Fire Service	2020-07-13	870.10
30153	Lakeview Signs	2020-07-13	268.94
30154	MESSER CANADA INC.,15687	2020-07-13	119.56
30155	Miller Paving - Northern	2020-07-13	857.67
30156	Municipal Property Assessment	2020-07-13	7,152.77
30157	Northern Industrial &	2020-07-13	43.32
30158	OMERS	2020-07-13	2,560.60
30159	Ontario Clean Water Agency	2020-07-13	1,206.80
30160	Ontario Northland	2020-07-13	254.25
30161	Orkin PCO Services Corporation	2020-07-13	126.56
30162	Phippen Waste Management	2020-07-13	493.87
30163	Pioneer Diesel Injection Ltd	2020-07-13	122.21
30164	PitneyWorks	2020-07-13	958.33
30165	Purolator Inc	2020-07-13	30.14
30166	R & L Gutters	2020-07-13	10,516.39
30167	Receiver General - Payroll Ded	2020-07-13	6,161.68
30168	Reliance Home Comfort	2020-07-13	52.23
30169	Eng Public - Ontario North-	2020-07-13	63,368.39
30170	French Public - Conseil	2020-07-13	6,897.51
30171	English Sep Northeastern	2020-07-13	17,013.20
30172	French Sep Conseil Scholaire	2020-07-13	39,518.14
30173	Timiskaming Health Unit	2020-07-13	7,210.56
30174	Town Of Cobalt	2020-07-13	5,184.00
30175	TSC Stores	2020-07-13	36.12
30176	WAMCO	2020-07-13	561.72
30177	Yves Breault	2020-07-13	200.00
		Total:	260,201.27
		Total for AP:	260,201.27

Clerk / CAO

Mayor