



Regular Meeting Minutes

April 16, 2018

Minutes of a Regular Meeting held in the Council Chambers, 937907 Marsh Bay Road, Coleman Township, on Monday, April 16th, 2018, at 6:00 p.m.

1. Calling the Meeting to Order

The meeting was called to order by Mayor Dan Cleroux at 6:01 p.m.

2. Roll Call

Present: Mayor Dan Cleroux
Councillors Sue Cote, Ken Laffrenier, Cathy Marcella and
Lois Perry
Also Present: Logan Belanger, CAO
Regrets: Brian Bigelow, Public Works Foreman
Don Laitinen, Fire Chief
Members of the Public Present: 0
Members of Press Present: 0

3. Adoption of the Agenda

Resolution No. 18-04-25

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Be it resolved that the agenda for the regular meeting of April 16, 2018, be approved as amended.

Carried.

4. Declaration of Conflict or Pecuniary Interest and General Nature Thereof

- None

5. Adoption of the Minutes

Resolution No. 18-04-26

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

Be it resolved that the minutes of the following Council Meetings be adopted as distributed:

1. Regular Meeting – April 3, 2018

Carried.

6. Accounts

Resolution No. 18-04-27

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

Be it resolved that the general accounts in the amount of \$95,888.77 be passed and paid.

Carried.

7. Petitions and Delegations

- 7.1 Danielle Girard, CPA, CA - Kemp Elliott & Blaire LLP – Presentation of Consolidated Financial Statements for the year end December 31, 2017. The Financial Statements were distributed and reviewed with Council. In addition, the Engagement Letter from Kemp Elliot and Blair for the 2018 audit was provided for consideration, and Council approved.



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Resolution No. 18-04-28

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that Council for the Corporation of the Township of Coleman approves the engagement letter from Kemp Elliott & Blair for the 2018 audit, in the amount of \$19,850, plus HST, and \$1,500 plus HST for assistance with the Financial Information Return.

Carried.

7.2 Portage Bay Subdivision – Mr. Mario Chitaroni – The Township received a request to table the delegation until the next regular meeting (April 30, 2018) due to inclement weather.

8. Staff Reports

1. Works Department – An update was provided to Council that the grader has been repaired, and the fuel pump has been installed.
2. Fire Department – No Update
3. Administration – The CAO provided an update that the Township was successful its application for funding from Heritage Canada in the amount of \$3,600, to support the 2018 Canada Day event. Feedback was received regarding the Township's private plowing service and if a provision could be included for exceptional weather events outside of the contract dates. Council understands the frustration experienced due to the recent snowfall caused; however, the March 31st contract end date was selected for the safety of staff and Township equipment. Staff Report No. 2018-04-02 regarding revised building permit fees was presented to Council for review and consideration

Resolution No. 18-04-29

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Susan Cote

Be it resolved that the Council of the Township of Coleman hereby acknowledges receipt of Staff Report No. 18-04-02; and

That Council directs staff to prepare the necessary by-law to amend By-law No. 11-14, regarding construction, demolition and change of use permits and inspections, and to repeal By-law No. 15-07, for consideration at the April 16, 2018 Regular Council meeting.

Carried.

Staff Report No. 2018-04-03 regarding the NOHFC Contribution to the Green Mining Conference was presented to Council for review and consideration.

Resolution No. 18-04-30

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Be it resolved that the Council of the Township of Coleman hereby acknowledges receipt of Staff Report No. 18-04-03; and

That Council directs staff to prepare the necessary by-law enter into an agreement with Northern Ontario Heritage Fund Corporation (NOHFC) with respect to NOHFC's conditional contribution for the Green Mining Conference, for consideration at the April 16, 2018 Regular Council meeting.

Carried.

Staff Report No. 2018-04-04 regarding the AMO funding Agreement – Ontario's Main Street Revitalization Initiative was presented to Council for review and consideration.



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Resolution No. 18-04-31

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

Be it resolved that the Council of the Township of Coleman hereby acknowledges receipt of Staff Report No. 18-04-04; and

That Council directs staff to prepare the necessary by-law enter into an Agreement in Order to Participate in Ontario's Main Street Revitalization Initiative, for consideration at the April 16, 2018 Regular Council meeting.

Carried.

Staff Report No. 2018-04-05 regarding Lane Duck was presented to Council for review and consideration.

Resolution No. 18-04-32

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that the Council of the Township of Coleman hereby acknowledges receipt of Staff Report No. 18-04-05; and

Further that Council authorize staff to bring forward the appropriate by-law delegating authority to the Chief Administrative during the Lane Duck Period.

Carried.

Animal Service Provider – No Update

Resolution No. 18-04-33

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Be it resolved that the Staff reports be noted and listed in the minutes of this meeting.

Carried.

9. By-laws

9.1. Building Permit Fees

Resolution No. 18-04-34

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Susan Cote

Be it resolved that By-Law No. 18-16 being a By-law to amend By-law No. 11-14, regarding construction, demolition and change of use permits and inspections, and to repeal By-law No. 15-07 be read a first and second time.

Carried.

Resolution No. 18-04-35

Moved By: Councillor Susan Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 18-16 be read a third and final time and be passed and enacted.

Carried.

9.2. NOHFC Funding Agreement, Green Mining Conference

Resolution No. 18-04-36

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Ken Laffrenier

Be it resolved that By-Law No. 18-17 Being a by-law to enter into an agreement with the Northern Ontario Heritage Fund Corporation (NOHFC) with respect to NOHFC's conditional contribution for the Green Mining Conference be read a first and second time.

Carried.



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Resolution No. 18-04-37

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Ken Laffrenier

Be it resolved that By-Law No. 18-17 be read a third and final time and be passed and enacted.

Carried.

9.3. AMO Funding Agreement - Ontario's Main Street Revitalization Initiative -Tabled

9.4. Timber Harvesting Agreement

Resolution No. 18-04-38

Moved By: Councillor Lois Perry

Seconded By: Councillor Susan Cote

Be it resolved that By-Law No. 18-19 being a by-law to enter into an Agreement with Resource Tech Management Inc. for the Harvesting of Timber on the Contract Property be read a first and second time.

Carried.

Resolution No. 18-04-39

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 18-19 be read a third and final time and be passed and enacted.

Carried.

9.5. Bass Lake Resort and Trailer Park Rules & Regulations

Resolution No. 18-04-40

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Be it resolved that By-Law No. 18-20 being a by-law for the adoption of the Bass Lake Resort and Trailer Park Rules and Regulations be read a first and second time.

Carried.

Resolution No. 18-04-41

Moved By: Councillor Susan Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 18-20 be read a third and final time and be passed and enacted.

Carried.

9.6. 2018 Tax Rates

Resolution No. 18-04-42

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 18-21 being a by-law to provide for the adoption of tax rates, and to further provide for penalty and interest in default of payment thereof for 2018 to adopt the current estimates for the year 2018, and set a cut-off date for the frozen assessment listing be read a first and second time.

Carried.

Resolution No. 18-04-43

Moved By: Councillor Susan Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 18-21 be read a third and final time and be passed and enacted.

Carried.

9.7. Pick-up Truck Purchase

Resolution No. 18-04-44

Moved By: Councillor Susan Cote

Seconded By: Councillor Ken Laffrenier



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Be it resolved that By-Law No. 18-22 being a by-law to award the supply of one (1) Silverado pickup truck to Wilson Chevrolet Limited be read a first and second time.

Carried.

Resolution No. 18-04-45

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

Be it resolved that By-Law No. 18-22 be read a third and final time and be passed and enacted.

Carried.

10. Business Arising from the Minutes

10.1. Chitaroni Subdivision – Re: Extension request. Council received the extension request on behalf of the Chitaroni family, and deferred a decision on the matter until the associated delegation at the April 30, 2018 regular meeting.

10.2. Municipal Historic Designation

Staff Report No. 2018-04-06 regarding the Intent to designate was presented to Council for review and consideration.

Resolution No. 18-04-46

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

Be it resolved that Council for the Township of Coleman hereby acknowledges receipt of Staff Report No. 18-04-06; and

That Council directs the CAO to publish the Notice of Intention to Designate the Nipissing Low and High Grade Mills on RL404 in the Temiskaming Speaker and on the Township's website, in accordance with section 29 of the Ontario Heritage Act; and

That Council directs the CAO to provide a report at the May 28, 2018 regular meeting regarding any comments received during the 30 objection period.

Carried.

11. New Business

11.1. Conferences:

11.1.1. 2018 FONOM/ MMA Northeastern Conference

11.1.2. 2018 Provincial Flood Forecasting & Warning

11.2. Motions:

11.2.1. Acceptance of 2018 Audited Financial Statements

Resolution No. 18-04-47

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Susan Cote

Be it resolved that Council for the Township of Coleman accepts 2017 Audited Financial Statements, prepared by Kemp Elliot and Blair.

Carried.

11.2.2. Purchase and Installation of Backrack and LED Light on Public Works Pick-up Truck

Resolution No. 18-04-48

Moved By: Councillor Lois Perry

Seconded By: Councillor Susan Cote

Be it resolved that Council for the Township of Coleman approves the purchase and installation of a backrack and amber LED minibar light for the new pick-up truck for the Public Works Department.

Carried.



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11.2.3. Temiskaming Municipal Association – Support letter sent by Temiskaming Shores objecting against the mandatory Training and Certification - Tabled

11.3. Cobalt/ Coleman Lion's Club – Donation Request

Council received a letter from Karen Smith, on behalf of the Lions Club of Cobalt and Coleman. The organization will once again be hosting the 9th Annual Fun Day, and requested the support of the Township to host at Bass Lake and a donation. Council is pleased to provide the venue for this great event, and outlined that the Heritage Canada grant funds can be used to support the event.

12. Committee Reports

- 12.1. Public Works Dan Cleroux – No update.
- 12.2. Finance, Cathy Marcella – Councillor Marcella requested the CAO to restate the financial reports following the 2017 year end.
- 12.3. Government Liaison, Dan Cleroux – No Update
- 12.4. Tourism & Recreation, Lois Perry – A Bass Lake Committee Meeting has been scheduled on Tuesday, April 17th, 2018.

13. Correspondence

- 13.1. AMO – Benefits of the Federal Gas Tax Fund 2014-2016
- 13.2. CIVIX – Civic Education Program
- 13.3. Conseil Scolaire Catholique de District des Grandes Rivieres – Resolution 18-131
- 13.4. Ernie Hardeman, MPP – Bill 16, Respecting Municipal Authority over Landfilling Sites
- 13.5. FONOM – Comments on the 2018 Ontario Budget
- 13.6. Government of Canada Press Release – Investment to Coleman Township
- 13.7. Timiskaming Health Unity – Well Water Testing

Resolution No. 18-04-49

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Be it resolved that correspondence items 13.1 to 13.7 be noted, filed and recorded in the minutes of this meeting.

Carried.

14. Notice of Motion

None

15. In camera (closed) session

Resolution No. 18-04-50

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Whereas Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- (b) personal matters about an identifiable individual, including municipal or local board employees;

Be it resolved that Council agrees to convene in closed session at 9:08 p.m. to discuss the following matter: Complaint regarding Private Plowing Service

Carried.



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Resolution No. 18-04-51

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

Be it resolved that Council agrees to reconvene in open session at 9:34 p.m. with report: Council provided direction to the CAO.

Carried.

16. Confirmatory By-law

None

17. Adjournment

Resolution No. 18-04-52

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

Be it resolved that this meeting do now adjourn at 9:35 p.m.

Carried.



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General Accounts

Payment #	Vendor	Date	Amount
Cheques			
28494	Workplace Safety & Ins Bd	4/04/2018	1,207.20
28495	Don Laitinen	4/04/2018	300.00
28496	Annex Publishing Book Division	4/16/2018	114.53
28497	Voided by the print process	4/16/2018	0.00
28498	BNS Corner Gas	4/16/2018	1,341.87
28499	Campsall Electric	4/16/2018	79.28
28500	Carleton Uniforms	4/16/2018	290.64
28501	Silverland Cemetery	4/16/2018	1,750.00
28502	Cobalt Coleman Catholic	4/16/2018	1,750.00
28503	Royal Canadian Legion	4/16/2018	500.00
28504	City of Timmins	4/16/2018	336.18
28505	Clean Scene	4/16/2018	31.15
28506	The Bunker Military Museum	4/16/2018	2,000.00
28507	Cobalt Public Library	4/16/2018	500.00
28508	Cobalt Historical Society	4/16/2018	2,000.00
28509	CLASSIC THEATRE Cobalt	4/16/2018	2,000.00
28510	Cobalt Mining Museum	4/16/2018	2,000.00
28511	Cobalt Coleman Latchford &Area	4/16/2018	1,000.00
28512	Cohl's Heavy Equipment LTD	4/16/2018	6,688.90
28513	Community Living Temiskaming	4/16/2018	500.00
28514	Dan Cleroux	4/16/2018	124.38
28515	Earlton-Tim Regional Airport	4/16/2018	2,775.50
28516	Goldbelt-NL Inc.	4/16/2018	67.80
28517	Grant Fuels Inc	4/16/2018	4,480.68
28518	Hydro One Networks Inc.	4/16/2018	2,414.00
28519	Janix Janitorial Supplies	4/16/2018	23.71
28520	Lakeview Signs	4/16/2018	42.94
28521	Linde Canada Ltd. 15687	4/16/2018	105.38
28522	Logan Belanger	4/16/2018	429.96
28523	Miller Paving - Northern	4/16/2018	53,117.91
28524	New Liskeard Kenworth Ltd	4/16/2018	86.74
28525	Ontario Clean Water Agency	4/16/2018	1,161.08
28526	Ontario Northland	4/16/2018	84.75
28527	Pioneer Diesel Injection Ltd	4/16/2018	284.72
28528	Prism Publishing	4/16/2018	55.37
28529	Temiskaming Speaker	4/16/2018	995.53
28530	Temiskaming Shores	4/16/2018	2,500.00
28531	Temiskaming Emergency Services	4/16/2018	150.00
28532	Thomson Reuters Canada	4/16/2018	145.31
28533	Timiskaming Home Support	4/16/2018	500.00
28534	TMBA Timiskaming Municipal	4/16/2018	296.00
28535	Town Of Cobalt	4/16/2018	300.00
28536	Uniongas	4/16/2018	1,357.26
Total:			95,888.77



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CAO

Mayor