



## Regular Meeting Minutes

February 5, 2018

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Minutes of a Regular Meeting held in the Council Chambers, 937907 Marsh Bay Road, Coleman Township, on Monday, February 5<sup>th</sup>, 2018, at 6:00 p.m.

### 1. Calling the Meeting to Order

The meeting was called to order by Mayor Dan Cleroux at 6:06 p.m.

### 2. Roll Call

Present: Mayor Dan Cleroux  
Councillors Sue Cote, Ken Laffrenier, Cathy Marcella and  
Lois Perry  
Also Present: Logan Belanger, CAO  
Regrets: Brian Bigelow, Public Works Foreman  
Don Laitinen, Fire Chief  
Members of the Public Present: 0  
Members of Press Present: 0

### 3. Adoption of the Agenda

Councillor Laffrenier requested the addition of an Airport Update under New Business, and Councillor Perry requested the addition of the Temiskaming Municipal Association Update under New Business.

#### Resolution No. 18-02-01

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Lois Perry

**Be it resolved that** the agenda for the regular meeting of February 5, 2018, be approved as amended.

Carried.

### 4. Declaration of Conflict or Pecuniary Interest and General Nature Thereof

None

### 5. Adoption of the Minutes

#### Resolution No. 18-02-02

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** the minutes of the following Council Meetings be adopted as distributed:

1. Regular Meeting – January 22, 2018

Carried.

### 6. Accounts

#### Resolution No. 18-02-03

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Susan Cote

**Be it resolved that** the general accounts in the amount of \$65,531.55 be passed and paid.

Carried.

#### Resolution No. 18-02-04

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

**Be it resolved that** the payroll accounts in the amount of \$17,994.71 for the month of January be passed and paid.

Carried.



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### 7. Petitions and Delegations

#### 7.1. Notice of Intention to Adopt Proposed New User Fee By-law

The CAO commented that no written or verbal comments were received regarding the new User Fee By-law, and that the notices were issued per legislated time-lines, and the municipal notice by-law.

#### Resolution No. 18-02-05

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella

**Whereas** a public meeting was held with respect proposed changes to the Township's Existing User Fees and Charges By-law;

**Be it resolved that** Council of the Township of Coleman accepts the proposed User Fee By-law, and directs staff to prepare the necessary by-law for consideration at the February 5, 2018 Regular Council meeting.

Carried.

### 8. Staff Reports

1. Works Department – No update
2. Fire Department – Councillor Susan Cote updated that the next Fire Department meeting is scheduled for this Thursday.
3. Administration – The CAO updated that she has begun looking into the steps required to address the capacity of the landfill, per the K. Smart Report. The 2017 municipal audit is scheduled to begin tomorrow, and the municipal tax policy will be prepared for presentation to Council at the next regular meeting. The Mayor and CAO attended the Cobalt Coleman Environment Advisory Committee (CCEAC) meeting on January 29<sup>th</sup>, and discussed the Coleman Heritage Committee terms of reference. The Committee recommended including other representation on the Committee to avoid the duplication of efforts, as both Committees have a joint mandate of preserving mining sites and heritage in the Township of Coleman and in the Town of Cobalt.

#### Resolution No. 18-02-06

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Lois Perry

**Be it resolved that** Council of the Township of Coleman hereby acknowledges receipt of Staff Report No. 2018-02-01 regarding the amendment to by-law No. 18-06 to update the "Composition" section in the Coleman Heritage Committee's Terms of Reference; and

**That** Council directs staff to prepare the necessary by-law for consideration at the February 5, 2018 Regular Council meeting.

Carried.

4. Animal Service Provider – Mr. Garrett Hunting provided a summary of 2017 animal control services. The Township experienced an increased number of complaints. Several tickets/charges were issued for Running at Large and for Fail to Register. The service charges will remain in unchanged for 2018.

#### Resolution No. 18-02-07

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

**Be it resolved that** the Staff reports be noted and listed in the minutes of this meeting.

Carried.



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### 9. By-laws

9.1. Amend By-law No. 18-06 – Establishment of a Heritage Committee

Resolution No. 18-02-08

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** By-Law No. 18-07 being a by-Law to amend By-law No. 18-06, to establish a Municipal Heritage Committee and provide for the appointment of members thereto be read a first and second time.

Carried.

Resolution No. 18-02-09

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

**Be it resolved that** By-Law No. 18-07 be read a third and final time and be passed and enacted.

Carried.

9.2. User Fee By-law

Resolution No. 18-02-10

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** By-Law No. 18-08 being a By-Law to impose fees and charges as required under The Municipal Act, 2001 for the Corporation of the Township of Coleman read a first and second time.

Carried.

Resolution No. 18-02-11

Moved By: Councillor Susan Cote

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** By-Law No. 18-08 be read a third and final time and be passed and enacted.

Carried.

### 10. Business Arising from the Minutes

10.1 Establishment of a Municipal Heritage Committee – Appointment of Members

Resolution No. 18-02-12

Moved By: Councillor Lois Perry

Seconded By: Councillor Susan Cote

**Be it resolved that** Council for the Township of Coleman appoints the following individuals to the Coleman Township Heritage Committee:

- Mayor Dan Cleroux, Council Representative
- Mr. Jack Church
- Mr. Reginald Holdsworth
- Mr. Dan Larocque
- Mr. Reiner Mielke

Carried.

### 11. New Business

11.1. Conferences

11.1.1. 80<sup>th</sup> Annual AMCTO Conference

11.1.2. 2018 FONOM-MMA Save the Date

11.1.3. 2018 Clerks Forum/ New Clerks Education Training



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Resolution No. 18-02-13

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** Council for the Township of Coleman authorizes the CAO to register for the New Clerk's Election Training and the 2018 Clerks Forum hosted by the Ministry of Municipal Affairs and Housing from March 21<sup>st</sup> to March 22, 2018 in Sudbury, at a cost of \$40.00, plus travel and accommodation.

Carried.

11.1.4. Pro Educational Forum & Tradeshow

11.2 Motions:

11.2.1 Town of Lakeshore – Marijuana Tax Revenue

Resolution No. 18-02-14

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Susan Cote

**Be it resolved that** Council for the Corporation of the Township of Coleman supports the Town of Lakeshore's resolution passed at their meeting of Council on January 16<sup>th</sup>, 2018, regarding the tax revenue distribution from the sale of marijuana; and

**Further that** this resolution of support be circulated to the Right Honourable Justin Trudeau, Prime Minister of Canada; Mr. Andrew Scheer, Leader of the Conservative Party of Canada; Mr. Jagmeet Singh, Leader of the New Democratic Party of Canada; Ms. Elizabeth May, Leader of the Green Party of Canada; the Honourable Kathleen Wynne, Premier of Ontario; Ms. Andrea Horwath, Leader of the New Democratic Party of Ontario; Mr. Vic Fedeli, Interim Progressive Conservative Leader of Ontario; the Honourable Anthony Rota, MP Nipissing-Timiskaming; and the Honourable John Vanthof, Timiskaming-Cochrane.

Carried.

11.2.2 Town of Lakeshore – Population Growth Projections – Not Approved

11.2.3 Town of Lakeshore – Allocate Infrastructure Funding Dedicated to Municipalities for Storm Water Management and Drainage Improvements – Not Approved

11.3 Little Claybelt Homesteaders Museum – Sponsorship Donation – Council reviewed the request; however, were unable to provide a sponsorship donation in 2018.

11.4 Earlton Timiskaming Regional Airport Authority – Councillor Ken Laffrenier updated that the Committee held a vote last month regarding the drag races, which was supported by the majority, and provided an update on the meetings. The ETRAA has also requested that the representing Municipalities attend a meeting on February 15<sup>th</sup> for a presentation of the four year business plan, and to request Municipal involvement for the next four years.

11.5 Temiskaming Municipal Association (TMA) Update – Councillor Lois Perry updated that there was representation from the Ministry of Natural Resources and Forestry to present information on the Aggregate Resources Act, regarding pits and quarries, at the last TMA meeting. The Ministry reviewed Ontario's legislation affecting aggregate resources, and the differences between aggregate on private land and crown land in relation to aggregate fees and royalties. Northern municipalities will be eligible to receive royalties from crown land pits/quarries, but not from private pits/quarries.

Councillor Perry also updated that an ad-hoc committee has been created to establish the framework and policy/procedures for the joint by-law officer/ integrity commissioner.



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### 12. Committee Reports

- 12.1. Public Works Dan Cleroux – No Update
- 12.2. Finance, Cathy Marcella – The CAO updated that quotations for work required on the Municipal Complex and at Bass Lake are beginning to arrive. DTSSAB intends on passing their 2018 budget on February 21, 2018; therefore, the municipal allocation should follow shortly thereafter. A 2018 municipal budget meeting will be scheduled in the near future to finalize the draft budget for presentation to Council.
- 12.3. Government Liaison, Dan Cleroux – No Update
- 12.4. Tourism & Recreation, Lois Perry – No Update

### 13. Correspondence

- 13.1. AMO - Draft MCSCS Regulations on Mandatory Certification and Training for Firefighters and Community Risk Assessments by Municipalities – Briefing Notes
- 13.2. CADC Magazine – Winter 2017-2018
- 13.3. Ealton-Timiskaming Regional Airport December 2017 Financials
- 13.4. FONOM – Seeking Northern Ontario Platforms from Party Leaders
- 13.5. Moosecall – January 2018
- 13.6. Northern Ontario Business, February 2018
- 13.7. Vision Zero Advocate Institute – Road Safety
- 13.8. The Voice, Vol 15, No. 03

#### Resolution No. 18-02-15

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** correspondence items 13.1 to 13.8 be noted, filed and recorded in the minutes of this meeting.

Carried.

### 14. Notice of Motion

None

### 15. In camera (closed) session

#### Resolution No. 18-02-16

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Ken Laffrenier

**Whereas** Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

(b) personal matters about an identifiable individual, including municipal or local board employees;

**Be it resolved that** Council agrees to convene in closed session at 7:35 p.m. to discuss the following matters:

- 1. HR Update

Carried.

#### Resolution No. 18-02-17

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** Council agrees to reconvene in open session at 8:55 p.m. without a report.

Carried.



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### 16. Confirmatory By-law

Resolution No. 18-02-18

Moved By: Councillor Ken Laffrenier

Seconded By: Councillor Cathy Marcella

**Be it resolved that** By-Law No. 18-09 being a By-Law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 18-02-19

Moved By: Councillor Lois Perry

Seconded By: Councillor Susan Cote

**Be it resolved that** By-Law No. 18-09 be read a third and final time and be passed and enacted.

Carried.

### 17. Adjournment

Resolution No. 18-01-20

Moved By: Councillor Lois Perry

Seconded By: Councillor Ken Laffrenier

**Be it resolved that** this meeting do now adjourn at 8:56 p.m.

Carried.



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### General Accounts

Payment #	Vendor	Date	Amount
Cheques			
28366	ECO-Logix	1/26/2018	3,672.17
28367	#1 Auto Parts	1/31/2018	27.58
28368	Bell Mobility Inc.	1/31/2018	795.06
28369	Voided by the print process	1/31/2018	0.00
28370	CIBC	1/31/2018	2,644.89
28371	City of Timmins	1/31/2018	336.18
28372	Clean Scene	1/31/2018	31.15
28373	Dist Tim Social Services Ad Bd	1/31/2018	16,845.00
28374	exp Services Inc	1/31/2018	12,089.42
28375	Goldbelt-NL Inc.	1/31/2018	5.82
28376	Grant Fuels Inc	1/31/2018	2,956.23
28377	Hydro One Networks Inc.	1/31/2018	2,785.67
28378	J.L.Richards & Associates Limi	1/31/2018	1,406.00
28379	Kemp Pirie	1/31/2018	896.41
28380	Minister of Finance	1/31/2018	398.40
28381	Municipal Service Provider	1/31/2018	6,228.30
28382	NEOnet	1/31/2018	250.00
28383	OMERS	1/31/2018	3,056.56
28384	Ontario Clean Water Agency	1/31/2018	1,161.08
28385	Pioneer Diesel Injection Ltd	1/31/2018	41.47
28386	Receiver General - Payroll Ded	1/31/2018	268.59
28387	Receiver General - Payroll Ded	1/31/2018	7,285.86
28388	Temiskaming Speaker	1/31/2018	1,187.10
28389	Temiskaming Shores & Area	1/31/2018	169.50
28390	Workplace Safety & Ins Bd	1/31/2018	966.22
28391	Xerox Canada Ltd	1/31/2018	26.89
Total:			65,531.55

CAO

Mayor