



RE-SCHEDULED REGULAR MEETING MINUTES

March 31, 2021

Minutes for the re-scheduled regular meeting of Council for the Township of Coleman held on Wednesday, March 31, 2021, at 6:00 p.m.

NOTICE: This teleconference meeting will be recorded and made available by posting on the Municipal website (exception: in-camera/closed sessions). Please contact the Clerk if you would like information on listening to the teleconference meeting. Written comments regarding the Council Agenda items are welcome; please forward to the Clerk by email: toc@ontera.net or by telephone: 705-679-8833.

Council members participating electronically will be counted towards quorum in accordance with Procedural By-law 16-35 as amended, which allows for electronic meeting during a declared emergency. The minutes will reflect this accordingly.

1. Call to Order

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

2. Roll Call

Present: Mayor Dan Cleroux, Councillors Sue Cote, Mitch Lafreniere, Cathy Marcella and Lois Perry

Also Present: Patrick Cormier, CAO/Clerk-Treasurer

Regrets: Don Laitinen, Fire Chief
Brian Bigelow, Public Works Foreman

Members of the Public

Present: 0

Members of Press Present: 0

3. Adoption of the Agenda

Resolution No. 21-03-35

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that the agenda for the regular meeting of March 29, 2021 be approved as presented.

Carried.

4. Disclosure of Conflict of Interest

Councillor Mitch Lafreniere declared a conflict of interest on item 15.2. as he resides in the proposed subdivision.

Councillor Lois Perry declared a Conflict of Interest on item 11.2.1. as she is the Manager of the Speaker.

5. Minutes of the Previous Meeting

Resolution No. 21-03-36

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that the minutes of the following Council Meetings be adopted as distributed:

1) Regular Meeting – March 15, 2021.



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Carried.

6. Accounts

Resolution No. 21-03-37

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Be it resolved that the general accounts in the amount of \$271,058.07 up to and including March 29, 2021 be passed and paid.

Carried.

7. Petitions and Delegations - None

8. Staff Reports

1. Works Department: The CAO/Clerk-Treasurer verbally reported that the works department has been unblocking culverts, plowing and sanding as required, conducting equipment maintenance and repairs and grading as required. a few trees were down from some windy days over the past couple of weeks. Councillor Lafreniere reported a frost heave on Portage Bay Road and that he moved one of the cones from there to a sink hole a little further down the road. Councillor Lafreniere as if there is a plan to clean up a lot of trees down that were pushed out of the way over the past winter and spring.
2. Fire Department: Nothing to report.
 - a) Fire Safety Grant

Resolution No. 21-03-38

Moved By: Councillor Sue Cote

Seconded By: Councillor Mitch Lafreniere

Whereas the Township of Coleman received correspondence from the Ontario Fire Marshal dated March 11, 2021 regarding Fire Safety Grant Announcement; and,

Whereas the Deputy Fire Chief completed an application in accordance with the requirements of the grant for up to \$4,700 for training and submitted the grant application prior to the deadline of March 19, 2021; and,

Whereas the Office of the Fire Marshall has confirmed that the grant application has been approved in principle by the deputy Fire Chief until such time as the Council can formally approve the application; and,

Therefore be it resolved that the Council for the Corporation of the Township of Coleman approves the application for the Fire Safety Grant as prepared by the Deputy Fire Chief; and,

Further that Council direct the CAO/Clerk-Treasurer to prepare the necessary by-law to execute a transfer payment agreement for the Fire Safety Grant.

Carried.

3. Administration: The CAO/Clerk-Treasurer verbally reported that he provided additional information for the Insurance renewal, is working on some other annual reports, took part in his first Temiskaming Municipal Services Association meeting in Earlton, steady with zoning and building enquiries and scheduled a budget meeting to move this process forward.

a) Staff Report No. 2021-03-01 – Internet and Network Upgrades

This item was tabled.



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a) Staff Report No. 2021-03-02 – Tax Sale Proceedings

Resolution No. 21-03-39

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Mitch Lafreniere

Be it resolved that That Council for the Township of Coleman acknowledges receipt of Staff Report No. 2021-03-02 entitled Tax Sale Proceedings;

And further that Council direct staff to investigate alternative options to the tax sale process to deal with certain small pieces of property that are too small for development and not likely to be of any benefit to the Township.

Carried.

b) Staff Report No. 2021-03-03 – Council Statement of Remuneration

Resolution No. 21-03-40

Moved By: Councillor Sue Cote

Seconded By: Councillor Mitch Lafreniere

Be it resolved that Council for the Corporation of the Township of Coleman acknowledges receipt of Administrative Report 2021-03-03;

And further that Council receive the 2020 Annual Statement of Remuneration and Expenses for Elected Officials for information.

Carried.

4. Animal Service Provider: Nothing to report.

5. By-Law Enforcement: The CAO/Clerk-Treasurer verbally reported that the Township has access to prosecutor services for Provincial Offences through the City of Temiskaming Shores. There is a intermunicipal agreement in place since 2000 that allows a number of other communities in the Timiskaming District to access this service. While accessing this service, we would be billed for time spent on Township of Coleman files through the City of Temiskaming Shores. The service is also considerably cheaper than having the Township solicitor act as our prosecutor.

6. Larose Bridge Replacement: ML – moving forward.

a) Temporary Financing for Project – The CAO/Clerk-Treasurer verbally reported that CIBC has all of the information they requested to date so should be in a position to make a decision on financing the project. The Mayor to contact CIBC to ensure this keeps moving forward.

7. COVID-19 Update: The CAO/Clerk-Treasurer verbally reported that as of earlier today, there were still active cases in the Timiskaming district and that we were recently moved into the “Red – Control” zone under the Provincial Framework.

Resolution No. 21-03-41

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that the Staff Reports be noted and listed in the minutes of this meeting.

Carried.

9. By-laws

9.1. By-law No. 21-11, to Amend borrowing by-law No. 21-01. No by-law to pass.



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9.2. By-law No. 21-14, being a by-law to approve and authorize the execution of the Transfer Payment Agreement between Her Majesty the Queen in right of the Province of Ontario, as represented by the Office of the Fire Marshall and the Township of Coleman for the Municipal Fire Protection Grant.

Resolution No. 21-03-42

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Cathy Marcella

Be it resolved that By-law No. 21-14, being a by-law to approve and authorize the execution of the Transfer Payment Agreement between Her Majesty the Queen in right of the Province of Ontario, as represented by the Office of the Fire Marshall and the Township of Coleman for the Municipal Fire Protection Grant be read a first and second time.

Carried.

Resolution No. 21-03-43

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that By-law No. 21-14, being a by-law to approve and authorize the execution of the Transfer Payment Agreement between Her Majesty the Queen in right of the Province of Ontario, as represented by the Office of the Fire Marshall and the Township of Coleman for the Municipal Fire Protection Grant be read a third and final time and be passed and enacted.

Carried.

10. Business Arising from the Minutes - NIL

11. New Business

11.1. Conferences: NIL

11.2. Motions:

11.2.1. Temiskaming Speakers 2021 Second Quarter Projects.
This item tabled until after the budget is prepared.

11.2.2. Resolution from the Town of Latchford supporting the actions of the Temiskaming Municipal Association to request an extension for Community Safety and Well-being Plans deadline.

Resolution No. 21-03-44

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that Council acknowledges receipt of correspondence from the Town of Latchford supporting the request for an extension of the deadline for submission of Community Safety and Well-being Plan;

And further that the Council of the Township of Coleman supports the Town of Latchford resolution as well as the actions of the Temiskaming Municipal Association to request an extension from July 1, 2021 to the Spring of 2022.

Carried.

12. Committee Reports



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- 12.1 Public Works – Mayor Cleroux attended a meeting with Ontario Power Generation for the water levels on the Montreal River. Shouldn't be an issue as water is still low. Just starting to fill the reservoirs in the south. Councillor Lafreniere asked if there were any concerns of low water? Mayor Cleroux indicated that there are no concerns about the low water at this point.
- 12.2 Finance – Councillor Marcella reported that a Budget Meeting schedule for tomorrow night to get started.
- 12.3 Government Liaison, TeMAG and TMA – Councillor Perry had nothing new to report. Mayor Cleroux reported that MPAC is not doing new assessments this year.
- 12.4 Tourism & Recreation – Mayor Cleroux indicated that we should review what was done for COVID-19 at Bass Lake last year. Councillor Perry indicated that we did ok last year with bringing in the porta-potties for cabins. She indicated that the plan went well and will work this year as well as long as things stay the same.

13. Correspondence

Item No.	Received Date	Originator	Subject
13.1	March 11	Ministry of the Solicitor General	New COVID Border Testing Orders under the Quarantine Act
13.2	March 12	Ministry of the Solicitor General	2021 COVID-19 Relief Funding for Municipalities
	March 16	Ministry of the Solicitor General	
13.3	March 18	Office of the Solicitor General	Update on OPP Detachment Boards under the Community Safety and Policing Act, 2019
13.4	March 15	Town of Plympton-Wyoming	Colour Coded Capacity Limits
13.5	March 19	Town of Plympton-Wyoming	Carbon Tax
13.6	March 24	City of Owen Sound	Support for Grey Resolution – Municipal Insurance Rates
13.7	March 19	Tribunals Ontario	Appeals Resolution Strategy – 2021 Taxation Year
13.8	March 16	Ministry of Natural Resources and Forestry	COOP 2021 Pre-Acquisition Update
13.9	March 23	Earlton-Timiskaming Regional Airport	Minutes of December 17, 2020, Financials for October 2020 and November 2020
13.10	March 22	Township of Evanturel	Request to extend Deadline for Community Safety and Well-being Plans
13.11	March 23	Town of Fort Erie	City of Sarnia – Advocate for the Province of Ontario to Adjust the Capacity Limits as part of the COVID-19 Colour Coded System
13.12	March 23	Town of Fort Erie	Township of Brock – Cannabis Licencing and Enforcement
13.13	March 17	Ministry of Municipal Affairs and Housing	Capacity Limit Changes for Some events in Grey-Lockdown, Phase 1 COVID vaccination Plan for



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			Frontline Emergency Personnel & New COVID Border Testing Orders
13.14	March 18	Ontario Northland	Ontario Northland Property in Cobalt
13.15	March 15	Township of South Glengarry	Resolution – Provincial Vaccine Rollout

Resolution No. 21-03-45

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Lois Perry

Be it resolved that correspondence items 13.1 to 13.15 be noted, filed and recorded in the minutes of this meeting.

Carried.

14. Notice of Motion - NIL

15. In camera (closed) session

Resolution No. 21-03-46

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Whereas Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- b) personal matters about an identifiable individual, including a municipal employee;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Be it resolved that Council agrees to convene in closed session at 7:00 p.m. to discuss the following matters:

1. HR Update
2. Chitaroni Litigation Update

Carried.

Resolution No. 21-03-47

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that Council agrees to reconvene in open session at 7:25 p.m. without a report.

Carried.

16. Confirmatory By-law

Resolution No. 21-03-48

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 21-15 being a By-law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 21-03-49

Moved By: Councillor Lois Perry

Seconded By: Councillor Cathy Marcella



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Be it resolved that By-Law No. 21-15 being a By-law to confirm certain proceedings of Council be read a third and final time and be passed and enacted.

Carried.

17. Adjournment

Resolution No. 21-03-

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Be it resolved that this meeting do now adjourn at 7:27 p.m.

Carried.

GENERAL ACCOUNTS

Payment #	Vendor	Date	Amount
Cheques			
30609	A.J. Stone Company Ltd	2021-04-01	6,099.39
30610	Bell Mobility Inc.	2021-04-01	273.52
30611	Benson Auto Parts	2021-04-01	170.55
30612	Campsall Electric	2021-04-01	100.57
30613	CIBC	2021-04-01	596.62
30614	City of Temiskaming Shores	2021-04-01	1,785.00
30615	Clean Scene	2021-04-01	33.71
30616	Ebert Welding Ltd	2021-04-01	29.56
30617	ENBRIDGE GAS	2021-04-01	1,323.75
30618	J.L.Richards & Associates Limi	2021-04-01	955.13
30619	MCK Temiskaming Shores	2021-04-01	341.14
30620	Miller Paving - Northern	2021-04-01	242,368.37
30621	Minister of Finance - OPP	2021-04-01	10,449.00
	Issued To: Minister of Finance		
30622	NorthernTel	2021-04-01	443.92
30623	Patrick Cormier	2021-04-01	72.90
30624	Peavy Mart	2021-04-01	93.93
30625	PitneyWorks	2021-04-01	588.93
30626	Pragmatic	2021-04-01	96.79
30627	Provix Inc	2021-04-01	1,136.88
30628	Purolator Inc	2021-04-01	16.26
30629	Receiver General - Licences	2021-04-01	1,477.32
30630	Reliance Home Comfort	2021-04-01	60.04
30631	Ripple Software Consulting	2021-04-01	1,130.00
30632	Temiskaming District Mutual	2021-04-01	100.00
30633	Township Of Hudson	2021-04-01	732.28
30634	Tri-Town Automotive Ind Supply	2021-04-01	117.09
30635	WAMCO	2021-04-01	465.42
		Total:	271,058.07

Clerk / CAO

Mayor