



# 2021 Summer Employment Opportunities

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## Eligibility

In order to apply for a summer student position, you must currently be enrolled in full-time studies and returning to full-time studies in the fall of 2021.

### **Head Lifeguard/ Instructor** position available for eight weeks

To be eligible, candidates must be certified lifeguards and qualified swim instructors. The successful candidates will work in an outdoor environment at Bass Lake beach, and will teach and develop swimming strokes and skills for all levels of the Life Saving Society Swim Program. Communicates with the general public and coworkers to give swimming lesson instructions, and enforce beach rules to guard public safety and resolve problems. Completes written documents regarding accidents, incidents, swimming lessons, daily logbook entries, as well as a daily debrief with supervisor. During rainy days or adverse weather, the candidate will be expected to perform other duties that do not pertain to the Swim Program.

#### *Qualifications:*

- National Lifeguard Service (NLS) certification & Qualified Swim Instructor
  - Bronze Cross
  - Standard First Aid/CPR C
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### **Lifeguard/ Instructor and Recreation Coordinator** positions are available for eight weeks

To be eligible, candidates must be certified lifeguards and qualified swim instructors. The successful candidates will work in an outdoor environment at Bass Lake beach, and will teach and develop swimming strokes and skills for all levels of the Life Saving Society Swim Program. The instructors will also provide swimmer progress reports, and enforce beach rules to guard public safety.

The successful candidates will also be responsible to plan, carry-out and instruct recreational activities for participants of Coleman's Swim and Recreation Program (all ages), while enforcing safety rules. During rainy days or adverse weather, the candidates will be expected to perform other duties that do not pertain to the Swim Program.

#### *Qualifications:*

- National Lifeguard Service (NLS) certification & Qualified Swim Instructor
  - Bronze Cross
  - Standard First Aid/CPR C
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### **General Labourer (Public Works Department/ Bass Lake)** - up to fourteen weeks

The successful candidate(s) will work in the Coleman Public Works Department and/or at Bass Lake Park, and will work under the direction of the Public Works Foreman. Duties include garbage collection, basic gardening activities, painting and general maintenance.



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### Qualifications:

- Able to operate small tools and equipment (lawnmowers, weed eaters, power tools etc.)
- Able to work with and without direct supervision
- Able to perform physical work in an outdoor environment
- Must provide own CSA approved steel-toed boots (in good condition)

### How to Apply

Qualified applicants are invited to submit a detailed resume, clearly indicating eligibility, no later than 4:00 p.m., Friday April 9<sup>th</sup>, 2021 to:

Township of Coleman  
937907 Marsh Bay Road  
Coleman Township, ON P0J 1C0  
Email: [toc@ontera.net](mailto:toc@ontera.net)  
Fax: 705-679-8300  
Telephone: 705-679-8833

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We thank all candidates for their interest, however, only those under consideration will be contacted.

The Township of Coleman is committed to inclusive, barrier-free recruitment and selection processes. If contacted to participate in the recruitment and selection process, please contact the Chief Administrative Officer if you require an accommodation.