



**REGULAR MEETING MINUTES**  
**March 1, 2021**

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Minutes for the regular meeting of Council for the Township of Coleman held on Monday, March 1, 2021, at 6:30 p.m.

**NOTICE:** Mandatory masks or face coverings, disinfection of hands and Social Distancing of 6 feet between seats will be strictly enforced.

**1. Call to Order**

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

**2. Roll Call**

Present: Mayor Dan Cleroux, Councillors Sue Cote, Cathy Marcella and Lois Perry

Also Present: Patrick Cormier, CAO/Clerk-Treasurer

Regrets: Councillor Mitch Lafreniere  
Don Laitinen, Fire Chief  
Brian Bigelow, Public Works Foreman

Members of the Public Present: 0

Members of Press Present: 0

**3. Adoption of the Agenda**

Resolution No. 21-03-05

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

**Be it resolved that** the agenda for the regular meeting of March 1, 2021 be approved as presented.

Carried.

**4. Disclosure of Conflict of Interest**

Councillor Lafreniere declared a conflict of interest on item 15.1 as he resides in the proposed subdivision.

Councillor Perry declared a conflict of interest on item 11.2.2 as she is the Manager of the Speaker.

**5. Minutes of the Previous Meeting**

Resolution No. 21-03-06

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

**Be it resolved that** the minutes of the following Council Meetings be adopted as distributed:

1) Regular Meeting – February 16, 2021.

Carried.

**6. Accounts**

Resolution No. 21-03-07

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote



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Be it resolved that the general accounts in the amount of \$160,082.37 up to and including March 1, 2021 be passed and paid.

Carried.

**7. Petitions and Delegations - NIL**

**8. Staff Reports**

1. Works Department: The CAO/Clerk-Treasurer verbally reported that the works crew has been busy clearing snow and sanding. They have been patrolling the Coleman Road area regularly to ensure that the hill near the tracks is properly sanded or down to bare road. The crew is conducting equipment maintenance and painting on slow days. They have been getting the steam geny ready to thaw culverts as warmer weather is in the forecast.
2. Fire Department: Mayor Cleroux asked about a back up plan for Nipissing area in the event of an emergency. Alternate access would from Cross Lake Road but it is not plowed in the winter. Councillor Lafreniere indicated that there is an ongoing issue with the 9-1-1 numbering system. Some areas are not recognized by EMS and OPP so people have to go meet the EMS at the nearest intersection. The numbers down Roads 'A' and 'B' at the end of Portage Bay Road are not recognized. The township will have to get a list of 9-1-1 numbers at the intersection indicating which direction they are located in.
3. Administration:
  - a) Staff Report No. 2021-03-01 – Internet and Network Upgrades – The CAO/Clerk-Treasurer gave a verbal update indicating that the report was not ready but provided a briefing on the subject. He indicated that the Tower next to the Municipal Complex is owned by the Township and that Ontera's equipment is on it in exchange for free internet. We could get Parolink internet at their regular installation fees of \$125 plus monthly charges depending on the package we choose. Before the Township can upgrade, we would require upgrading some of the network equipment to help improve performance and security of the network. A report will come in the future to outline what is needed and will include some costs to upgrade.

**Resolution No. 21-03-08**

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that the Staff Report No. 2021-03-01 entitled Internet and Network Upgrades be received;

And further that

Tabled.

- b) Animal Service Provider: Email from residents in the Gillies Lake area requesting some additional signage to improve safety as a result of a dog being hit over the weekend. Council requested staff to get prices for the wanted signs and bring back to Council for discussion. The CAO/Clerk-Treasurer to inform the residents. Councillor Perry reported that she has been working with the MNRF regarding mites on foxes. Mites are attacking the foxes eyes and there's an outbreak in the area affecting many animals at this time. MNRF changed some policies to allow administering a medication to help fight the infestation. The medication was given to a fox near her house and the fox's eyes are open now and the fox looks better. MNRF will be doing more of this in the area.



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- c) By-Law Enforcement: Nothing new to report.
- d) Larose Bridge Replacement:
  - a) Temporary Financing for Project: The CAO/Clerk-Treasurer verbally reported that the Federal portion is given to the Province and the Province administers the program. The program requires recipients to pay the invoice and then the Province reimburses upon submission of a report/claim. Many small municipalities sourcing financing through the Province and temporarily increasing their lines of credit to ensure adequate cash flow to carry the debt load until reimbursement is received. Council authorized and directed staff to investigate options with our bank and the Province to temporarily finance the project.
  - b) Proposed Change Order for additional HydroOne expenses: Council requested that Miller and exp be invited to make a presentation to Council regarding the progress of the project and this can be part of the presentation and discussion.
  - c) Mine hazards: Council requested that staff write a letter indicating that the Township is willing to accept the risk for the bridge being built over some old mine workings.
- e) COVID-19 Update: COVID safety plan to be worked on.

Resolution No. 21-03-09

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that the Staff Reports be noted and listed in the minutes of this meeting.

Carried.

**9. By-laws**

- 9.1. By-law 21-09, Being a By-law to amend By-law 11-27, as amended, to provide for the setting of rates and charges for Water Supply in the Township of Coleman.

Resolution No. 21-03-10

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that By-law 21-09, being a by-law to amend By-law 11-27, as amended, to provide for the setting of rates and charges for Water Supply in the Township of Coleman be read a first and second time.

Carried.

Resolution No. 21-03-11

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that By-law 21-09, being a by-law to amend By-law 11-27, as amended, to provide for the setting of rates and charges for Water Supply in the Township of Coleman be read a third and final time and be passed and enacted.

Carried.

**10. Business Arising from the Minutes – None.**

**11. New Business**

11.1. Conferences: NIL

11.2. Motions:

- 11.2.1. Correspondence from the Town of Latchford supporting Bell's application to the UBF.



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Resolution No. 21-03-12

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Lois Perry

Be it resolved that the Town of Latchford sent the Township of Coleman a copy of a letter in support of Bell's application to the Universal Broadband Fund;

And whereas the Township of Coleman is open to options and stands to benefit from the upgrades to high speed internet that Bell will bring to the area;

Now therefore be it resolved that the Council of the Township of Coleman supports Bell's application to the Universal Broadband Fund (UBF).

Carried.

Copies to Bell Rep, MP and MPP.

11.2.2. Temiskaming Speaker – Supporting our Farmers.

Council denied the request to advertise.

11.2.3. TJT Enterprises request to use Municipal Tower for internet equipment.

Council denied the request.

**12. Committee Reports**

12.1 Public Works

12.2 Finance

12.3 Government Liaison, TeMAG and TMA

12.4 Tourism & Recreation

**13. Correspondence**

Item No.	Received Date	Originator	Subject
13.1	February 19	Township of Archipelago	Request to Amend Municipal Elections Act
13.2	February 19	District School Board Ontario North East	Community Planning and Partnerships Policy
13.3	February 19	District of Temiskaming Social Services Administration Board	2021 Budget and Municipal Apportionment
13.4	February 16	Township of South Glengarry	Support for use of Photo Radar by Municipalities
13.5	February 16	Township of South Glengarry	Support for Request for Review of Municipal Freedom of Information and Protection of Privacy Act
13.6	February 19	Township of Perry	Community Safety and Well-Being Plan – Extension Request
13.7	February 19	Township of Perry	Request to reverse decision to close the Ontario Fire College
13.8	February 19	Township of Perry	Request for Government to Prioritize Children and Childcare in Post Pandemic Recovery
13.9	February 18	AMCTO	Open Letter to Ontario Municipal Councils



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Resolution No. 21-03-13

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

Be it resolved that correspondence items 13.1 to 13.9 be noted, filed and recorded in the minutes of this meeting.

Carried.

**14. Notice of Motion - NIL**

**15. In camera (closed) session**

Resolution No. 21-03-14

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

**Whereas** Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- b) personal matters about an identifiable individual, including a municipal employee;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**Be it resolved that** Council agrees to convene in closed session at 7:45 p.m. to discuss the following matters:

1. HR Update
2. Chitaroni Litigation Update

Carried.

Resolution No. 21-03-15

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

**Be it resolved that** Council agrees to reconvene in open session at 8:24 p.m. with/without a report.

Carried.

**16. Confirmatory By-law**

Resolution No. 21-03-16

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

**Be it resolved that** By-Law No. 21-10 being a By-law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 21-03-17

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

**Be it resolved that** By-Law No. 21-10 being a By-law to confirm certain proceedings of Council be read a third and final time and be passed and enacted.

Carried.



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**17. Adjournment**

Resolution No. 21-03-18

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that this meeting do now adjourn at 8:28 p.m.

Carried.

**GENERAL ACCOUNTS**

Bank Code: AP - GENERAL

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
30556	Bell Mobility Inc.	2021-03-01	273.52
30557	Brian Bigelow	2021-03-01	100.00
30558	CIBC	2021-03-01	1,616.25
30559	City of Temiskaming Shores	2021-03-01	200.00
30560	Clean Scene	2021-03-01	33.71
30561	Dist Tim Social Services Ad Bd	2021-03-01	16,705.00
30562	Grant Fuels Inc	2021-03-01	444.61
30563	MESSER CANADA INC.,15687	2021-03-01	97.54
30564	Mike's Cleaning	2021-03-01	169.50
30565	Minister of Finance - OPP	2021-03-01	10,903.00
	Issued To: Minister of Finance		
30566	Munisoft	2021-03-01	418.65
30567	NorthernTel	2021-03-01	429.95
30568	Pioneer Diesel Injection Ltd	2021-03-01	15.98
30569	Reliance Home Comfort	2021-03-01	59.24
30570	Eng Public - Ontario North-	2021-03-01	64,442.69
30571	French Public - Conseil	2021-03-01	6,924.48
30572	English Sep Northeastern	2021-03-01	17,042.32
30573	French Sep Conseil Scholaire	2021-03-01	40,147.40
30574	Tri-Town Automotive Ind Supply	2021-03-01	58.53
	<b>Total:</b>		<b>160,082.37</b>
	<b>Total for AP:</b>		<b>160,082.37</b>

Clerk / CAO

Mayor