



REGULAR MEETING MINUTES

February 16, 2021

Minutes for the regular meeting of Council for the Township of Coleman held on Tuesday, February 16, 2021, at 6:00 p.m.

Council members participating electronically will be counted towards quorum in accordance with Procedural By-law 16-35 as amended, which allows for electronic meeting during a declared emergency. The minutes will reflect this accordingly.

1. Call to Order

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

2. Roll Call

Present: Mayor Dan Cleroux, Councillors Sue Cote, Cathy Marcella and Lois Perry
Also Present: Patrick Cormier, CAO/Clerk-Treasurer

Regrets: Councillor Mitch Lafreniere
Don Laitinen, Fire Chief
Brian Bigelow, Public Works Foreman

Members of the Public Present: 0
Members of Press Present: 0

3. Adoption of the Agenda

Resolution No. 21-02-15
Moved By: Councillor Lois Perry
Seconded By: Councillor Sue Cote

Be it resolved that the agenda for the regular meeting of February 16, 2021 be approved as presented.

Carried.

4. Disclosure of Conflict of Interest

5. Minutes of the Previous Meeting

Resolution No. 21-02-16
Moved By: Councillor Sue Cote
Seconded By: Councillor Lois Perry

Be it resolved that the minutes of the following Council Meetings be adopted as distributed:
1) Regular Meeting – February 1, 2021.

Carried.

6. Accounts

Resolution No. 21-02-17
Moved By: Councillor Lois Perry
Seconded By: Councillor Sue Cote

Be it resolved that the general accounts in the amount of \$88,168.74 up to and including February 16, 2021 be passed and paid.

Carried.



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7. Petitions and Delegations - NIL

8. Staff Reports

1. Works Department: The CAO/Clerk-Treasurer verbally reported that Public Works were busy snow clearing and the garbage run today. The Bleeders were turned on the beginning of last week due to the cold spell. We have a damaged Hydrant. Will have to repair come spring. Council wanted to make sure that OCWA was informed. The department is keeping an eye on Coleman Road rail crossing area regularly to make sure it is safe for school buses. The department conducts equipment maintenance, painting, etc... on slow days.
2. Fire Department: Nothing to report.
3. Administration: The CAO/Clerk-Treasurer verbally reported the he updated HWIN (Hazardous Waste Information Network) membership, is working on Public Salary Disclosure Reporting, Energy reporting, MFIPPA reporting, CVOR Renewal, working on Newsletter to go out with tax bills and preparing 2021 Interim taxes. He also reported that Audit started in the background info and preparing for on site work, the Tax reminder notices went out, the Administrative Assistan job ad went out in Speaker and website, dealing with property enquiries and keeping up to date on COVID-19 Rules and updates. He also noted that the Federal Gas Tax Annual Report is Due. Councillor Marcella asked that we include when the bleeders were turned on for the water system in our report. Council discussed the possibility of hiring an intern to help prepare a Municipal land inventory, work on the landfill site expansion, Bass Lake Subdivision and look at additional functionalities in the Munisoft Program. Councillor Marcella reported that reimbursement for the ICIP grant is taking 6 or more months and that it will pose a challenge to Coleman as we are undertaking a 1-year project worth nearly \$5 million. Some other small communities have had to secure temporary financing to pay for their projects while they await re-imburement for the Province and Feds. Coleman will have to do the same.
4. Animal Service Provider: The CAO/Clerk-Treasurer verbally reported 1 complaint over the weekend. Coleman and Cobalt Animal Control Officers working together as the source of the dog running at large is unknown at this time.
5. By-Law Enforcement: The CAO/Clerk-Treasurer verbally reported that a press release went out to obtain evidence on a dump and burn incident.
6. Larose Bridge Replacement: The CAO/Clerk-Treasurer verbally reported that it appeared that the Cobalt side is down and excavators were cleaning the site earlier today. Trucks were also hauling waste to the dump.

Resolution No. 21-02-18

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

Be it resolved that the Staff Reports be noted and listed in the minutes of this meeting.

Carried.



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9. By-laws - NIL

10. Business Arising from the Minutes

11. New Business

11.1. Conferences:

- 11.1.1. AMCTO Annual General Meeting and Professional Development Institute June 14-16, 2021.
- 11.1.2. North and Eastern Ontario Local Food Virtual Conference.

11.2. Motions: NIL

12. Committee Reports

12.1 Public Works

12.2 Finance

12.3 Government Liaison, TeMAG and TMA: Councillor Perry attended a TMA Executive meeting via teleconference. The DTSSAB is the lead for the preparation of Community Safety and EIL-Being Plans for communities in the Temiskaming District. Councillor Perry is working with their CAO to prepare a letter to extend the deadline for completion from the original date of July 1, 2021. She also reported that they are looking at having Temagami join this initiative. Mayor Cleroux reported that the Business Development Bank of Canada have tools to assist small businesses during the Pandemic.

12.4 Tourism & Recreation

13. Correspondence

Item No.	Received Date	Originator	Subject
13.1	January 29	Tribunals Ontario	ARB Digital First Approach – Looking Ahead
13.2	February 1	Township of Baldwin	Closure of Ontario Fire College
13.3	February 4	MPP John Vanthof	Critic Portfolio Shuffle and House Team Change
13.4	January 29	Township of Ewanturel	Closure of Ontario Fire College
13.5	February 4	FONOM	Media Release – FONOM Comments on the creation of a Provincial Working Group, Looking at 2+1 Highways
13.6	February 5	COVID-19 Vaccine Distribution Task Force	Vaccination Update
13.7	February 8	Guelph/Eramosa Township	Advocacy for Reform – MFIPPA Legislation
13.8	February 3	Township of Lake of Bays	Request for Revisions to the Municipal Elections Act
13.9	February 3	Township of Lake of Bays	Schedule 8 of the Provincial Budget Bill 229, Protect, Support and Recover from COVID-19 Act



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13.10	February 3	Township of Lake of Bays	Request for Municipal Infrastructure Funding Opportunities
13.11	February 3	Township of Lake of Bays	Ontario Fire College
13.12	January 28	Ministry of the Attorney General	New ARB Associate Chair, Ken Bednarek
13.13	January 29	MPAC	Capturing New Assessment during the Provincial Shutdown
13.14	February 2	Perth County	Significant Negative Impacts of Current Value Assessment in Perth County
13.15	February 1 and 5	Save OFC	Closure of the Ontario Fire College
13.16	February 1	Timiskaming Health Unit	2021 Levy
13.17	February 10	Timiskaming Health Unit	THU Municipal Update – COVID Vaccine and THU Playbook Executive Summary
13.18	February 10	Town of Orangeville	Greenhouse Gas Emissions
13.19	February 10	Township of Georgian Bay	Insurance Rates Resolution
13.20	February 2	Ministry of the Environment, Conservation and Parks	2020-21 Inspection Report for the Coleman Distribution System, DWS No. 260074321, Inspection Report No. 1-OTQ4Q

Resolution No. 21-02-19

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Be it resolved that correspondence items 13.1 to 13.20 be noted, filed and recorded in the minutes of this meeting.

Carried.

14. Notice of Motion - NIL

15. In camera (closed) session

Resolution No. 21-02-20

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Whereas Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- b) personal matters about an identifiable individual, including a municipal employee;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

Be it resolved that Council agrees to convene in closed session at 7:05 p.m. to discuss the following matters:

1. HR Update – CAO Performance Appraisal
2. Chitaroni Litigation Update

Carried.



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Resolution No. 21-02-21

Moved By: Councillor

Seconded By: Councillor

Be it resolved that Council agrees to reconvene in open session at 8:04 p.m. with a report.

Carried.

16. Confirmatory By-law

Resolution No. 21-02-22

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that By-Law No. 21-07 being a By-law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 21-02-23

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Be it resolved that By-Law No. 21-07 being a By-law to confirm certain proceedings of Council be read a third and final time and be passed and enacted.

Carried.

17. Adjournment

Resolution No. 21-02-24

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

Be it resolved that this meeting do now adjourn at 8:05 p.m.

Carried.



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GENERAL ACCOUNTS

Bank Code: AP - GENERAL

Payment #	Vendor	Date	Amount
Computer Cheques			
30516	Anything & Everything	2021-02-05	1,098.00
30517	Bell Mobility Inc.	2021-02-16	285.55
30518	BNS Comer Gas	2021-02-16	500.56
30519	Brandt	2021-02-16	638.21
30520	City of Timmins	2021-02-16	403.41
30521	Clean Scene	2021-02-16	128.10
30522	Cote's Pole Lines Inc	2021-02-16	423.75
30523	Court News Reporter Corp	2021-02-16	66.67
30524	Donald Adshead	2021-02-16	234.25
30525	Dist Tim Social Services Ad Bd	2021-02-16	16,705.00
30526	ENBRIDGE GAS	2021-02-16	1,994.42
30527	Fortier Beverages Limited	2021-02-16	145.00
30528	Grant Fuels Inc	2021-02-16	1,311.97
30529	Hydro One Networks Inc.	2021-02-16	2,217.25
30530	J.L.Richards & Associates Limi	2021-02-16	664.44
30531	MESSER CANADA INC.,15687	2021-02-16	89.44
30532	Minister of Finance - OPP	2021-02-16	10,903.00
	Issued To: Minister of Finance		
30533	Munisoft	2021-02-16	6,025.16
30534	North Cobalt Flea Market	2021-02-16	389.06
30535	NorthernTel	2021-02-16	429.95
30536	OMERS	2021-02-16	4,991.70
30537	Ontario Clean Water Agency	2021-02-16	2,461.86
30538	Orkin PCO Services Corporation	2021-02-16	126.56
30539	Pioneer Diesel Injection Ltd	2021-02-16	389.44
30540	PitneyWorks	2021-02-16	647.42
30541	Purolator Inc	2021-02-16	34.90
30542	Receiver General - Payroll Ded	2021-02-16	13,412.79
30543	HST Receiver General of Canada	2021-02-16	44.42
	Issued To: Receiver General		
30544	Sani Gear Fire	2021-02-16	394.88
30545	SIMBA Law Enforcement Services	2021-02-16	1,007.20
30546	Spectrum 2000 Communications	2021-02-16	4,019.86
30547	Temiskaming Shores & Area	2021-02-16	175.15
30548	Testmark Laboratories Ltd	2021-02-16	39.55
30549	Timiskaming Health Unit	2021-02-16	7,571.08
30550	Town Of Cobalt	2021-02-16	646.25
30551	Town Of Latchford	2021-02-16	6,780.00
30552	Town Of Latchford	2021-02-16	287.13
30553	Tri-Town Automotive Ind Supply	2021-02-16	461.65
30554	Xerox Canada Ltd	2021-02-16	43.71
	Total:		88,168.74
		Total for AP:	88,168.74

Clerk / CAO

Mayor