



**REGULAR MEETING MINUTES**

**February 1, 2021**

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Minutes for the regular meeting of Council for the Township of Coleman held on Monday, February 1, 2021, at 6:00 p.m.

**NOTICE:** This teleconference meeting will be recorded and made available by posting on the Municipal website (exception: in-camera/closed sessions). Please contact the Clerk if you would like information on listening to the teleconference meeting. Written comments regarding the Council Agenda items are welcome; please forward to the Clerk by email: [toc@ontera.net](mailto:toc@ontera.net) or by telephone: 705-679-8833.

Council members participating electronically will be counted towards quorum in accordance with Procedural By-law 16-35 as amended, which allows for electronic meeting during a declared emergency. The minutes will reflect this accordingly.

**1. Call to Order**

The meeting was called to order by Mayor Dan Cleroux at 6:00 p.m.

**2. Roll Call**

Present: Mayor Dan Cleroux, Councillors Sue Cote, Mitch Lafreniere, Cathy Marcella and Lois Perry  
Also Present: Patrick Cormier, CAO/Clerk-Treasurer

Regrets: Don Laitinen, Fire Chief  
Brian Bigelow, Public Works Foreman

Members of the Public Present: 0

Members of Press Present: 0

**3. Adoption of the Agenda**

Resolution No. 21-02-01

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

**Be it resolved that** the agenda for the regular meeting of February 1, 2021 be approved as presented.

Carried.

**4. Disclosure of Conflict of Interest**

Councillor Lafreniere declared a conflict of interest in item 15.2. as he resides in the proposed subdivision.

Councillor Perry declared a conflict of interest on item 13.14. as she is the manager of the Temiskaming Speaker.

**5. Minutes of the Previous Meeting**

Resolution No. 21-02-02

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Lois Perry

**Be it resolved that** the minutes of the following Council Meetings be adopted as distributed:

1) Regular Meeting – January 18, 2021.



**COLEMAN  
TOWNSHIP  
REGULAR MEETING MINUTES**

**February 1, 2021**

---

Carried.

**6. Accounts**

Resolution No. 21-02-03

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote

Be it resolved that the general accounts in the amount of \$8,110.56 up to and including February 1, 2021 be passed and paid.

Carried.

Resolution No. 21-02-04

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

Be it resolved that payroll accounts in the amount of \$39,242.42 for the month of January 2021 be passed and paid.

Carried.

**7. Petitions and Delegations - NIL**

**8. Staff Reports**

1. Works Department:

2. Fire Department:

a) Staff Report 2021-02-04 – Fire Department monthly Report

Councillor Marcella enquired about a Fire Dept annual report. The CAO indicated that this is usually due around the end of March.

b) Administration:

a. Staff Report 2021-02-01 – Draft Water Rates Increase Notice

Resolution No. 21-02-05

Moved By: Councillor Mitch Lafreniere

Seconded By: Councillor Lois Perry

**Be it resolved that** Council for the Township of Coleman acknowledges receipt of Staff Report No. 2021-02-01 entitled Water Rates Increase Notice;

**And further that** Council set a public meeting at 6:00 pm on Monday, March 1, 2021 for the purposes of receiving comments on the proposed water rates increase with the Regular Meeting scheduled for March 1, 2021 be set to start at 6:30 pm.

Carried.

b. Staff Report 2021-02-02 – Draft Job Ad for Administrative Assistant

Resolution No. 21-02-06

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

**Be it resolved that** That Council for the Township of Coleman acknowledges receipt of Staff Report No. 2021-02-02 entitled Draft Job Ad for Administrative Assistant;

**And further that** Council approves the job ad and direct staff to advertise for the position.

Carried.



**REGULAR MEETING MINUTES**

**February 1, 2021**

Council to provide additional comments by 4 pm Wednesday. Council agreed to post the Ad for 3 weeks.

- c) Animal Service Provider: NIL.
- d) By-Law Enforcement:
  - a. Staff Report 2021-02-03 – By-law Enforcement Report
- e) Larose Bridge Replacement: Councillor Lafreniere verbally reported that most of the structure on the Coleman side is gone. The contractor is moving to the Cobalt side this week. The contractor was hauling to the dump today. Councillor Lafreniere noted that the extra drilling didn't find any bedrock, but the contractor will have another span for the bridge to make up for the absence of bedrock at no extra cost. Councillor Marcella asked if all the waste is going to the Coleman dump. Councillor Lafreniere said yes, cost is higher to go to the Temiskaming Shores landfill and higher cost gets passed on to us. Councillor Lafreniere indicated that the site will be quiet until spring once the structure is removed on the Cobalt side.

Resolution No. 21-02-07

Moved By: Councillor Sue Cote

Seconded By: Councillor Mitch Lafreniere

**Be it resolved that** the Staff Reports be noted and listed in the minutes of this meeting.

Carried.

**9. By-laws - NIL**

**10. Business Arising from the Minutes**

**11. New Business**

11.1. Conferences: NIL

11.2. Motions: NIL

**12. Committee Reports**

12.1 Public Works

12.2 Finance – Water Portfolio. Late this week/early next. Budget, try and get 1<sup>st</sup> draft to Council early March. DC – we can deal with Nipissing with Miller in spring. ML – will have to assess in spring, shouldn't be any issues and Miller should come good on it to cover costs for any damages.

12.3 Government Liaison, TeMAG and TMA – LP – exec meeting next Thursday for TMA.

12.4 Tourism & Recreation – LP – Nothing further to report. Hoping to be successful and get some work done at Bass Lake. CM – touch base for budget at Bass Lake to forecast for budget.

**13. Correspondence**

Item No.	Received Date	Originator	Subject
13.1	January 19	Tribunals Ontario	Second Declaration of Emergency and Board Updates



**COLEMAN  
TOWNSHIP  
REGULAR MEETING MINUTES**

**February 1, 2021**

13.2	January 25	Township of Augusta	Request for Province to reverse decision to close the Ontario Fire College
13.3	January 22	Town of Bracebridge	Request for the federal and provincial governments to provide immediate stimulus to the local, provincial and federal economies
13.4	January 27	FONOM	Media Release – Meeting with Members of Premier Ford’s Cabinet during ROMA Conference
13.5	January 22	COVID-19 Vaccine Distribution Task Force	Vaccination Update
13.6	January 22	Municipality of Grey Highlands	Request for government to review increasing insurance rates and to deal with the issue of joint and several liability
13.7	January 22	Ministry of Municipal Affairs and Housing	Information Related to Ontario Regulation 82-20 – Amenities that may be open
13.8	January 27	Northern College	Approval of Strategic Plan for 2020-2025
13.9	January 26	Ontario Stone, Sand & Gravel Association	Gravel Facts in Ontario
13.10	January 25	City of Port Colborne	Amending the Tile Drainage Act
13.11	January 28	The MARC Group	Second Distribution of Chartrand’s Your Independent Grocer Reusable Shopping Bag
13.12	January 25	Township of South Stormont & the United Counties of Stormont, Dundas & Glengarry	Request to Province of Ontario to allow small businesses to re-open
13.13	January 11	Township of South-West Oxford	Request to Province to allow Municipalities to Use Photo Radar
	January 25	Timiskaming Health Unit	Masking Requirements for staff and customers
13.14	January 27	Temiskaming Speaker	2021 Visitor’s Guide

Resolution No. 21-02-08

Moved By: Councillor Lois Perry

Seconded By: Councillor Mitch Lafreniere

**Be it resolved that** the Council of the Township of Coleman request that the Province of Ontario allow for small businesses to immediately reopen with the required health guidelines and protocols in place;

**And further that** this resolution be sent to the Premier of Ontario, the Minister of Municipal Affairs and Housing, MPP John Vanthof, the Temiskaming Municipal Association, the Temiskaming Mayors Action Group, and circulated to all municipalities in Ontario.

Carried.

Resolution No. 21-02-09

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry



**COLEMAN  
TOWNSHIP  
REGULAR MEETING MINUTES**

**February 1, 2021**

---

Be it resolved that correspondence items 13.1 to 13.14 be noted, filed and recorded in the minutes of this meeting.

Carried.

**14. Notice of Motion - NIL**

**15. In camera (closed) session**

Resolution No. 21-02-10

Moved By: Councillor Sue Cote

Seconded By: Councillor Cathy Marcella

**Whereas** Section 239(2) states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is:

- b) personal matters about an identifiable individual, including a municipal employee;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

**Be it resolved that** Council agrees to convene in closed session at 6:55 p.m. to discuss the following matters:

1. HR Update
2. Chitaroni Litigation Update

Carried.

The HR Update was deferred for 2 weeks.

Resolution No. 21-02-11

Moved By: Councillor Sue

Seconded By: Councillor Cathy

**Be it resolved that** Council agrees to reconvene in open session at 7:50 p.m. without a report.

Carried.

**16. Confirmatory By-law**

Resolution No. 21-02-12

Moved By: Councillor Lois Perry

Seconded By: Councillor Sue Cote

**Be it resolved that** By-Law No. 21-06 being a By-law to confirm certain proceedings of Council be read a first and second time.

Carried.

Resolution No. 21-02-13

Moved By: Councillor Sue Cote

Seconded By: Councillor Lois Perry

**Be it resolved that** By-Law No. 21-06 being a By-law to confirm certain proceedings of Council be read a third and final time and be passed and enacted.

Carried.

**17. Adjournment**

Resolution No. 21-02-14

Moved By: Councillor Cathy Marcella

Seconded By: Councillor Sue Cote



**REGULAR MEETING MINUTES**

**February 1, 2021**

Be it resolved that this meeting do now adjourn at 7:54 p.m.

Carried.

**GENERAL ACCOUNTS**

**Bank Code: AP - GENERAL**

Payment #	Vendor	Date	Amount
Computer Cheques			
30507	A&B Digital Printing	2021-02-01	405.67
30508	Anything & Everything	2021-02-01	122.40
30509	The Bunker Military Museum	2021-02-01	2,000.00
30510	Grant Fuels Inc	2021-02-01	915.33
30511	Lakeview Signs	2021-02-01	176.28
30512	Mike's Cleaning	2021-02-01	141.25
30513	Ontera	2021-02-01	24.28
30514	Temiskaming Municipal Assoc.	2021-02-01	150.00
30515	WAMCO	2021-02-01	4,175.35
		Total:	8,110.56
		Total for AP:	8,110.56

Payments Printed: 9

Clerk / CAO

Mayor