



## SPECIAL MEETING AGENDA

March 30, 2020

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Agenda for the special meeting of the Council of the Township of Coleman to be held in the Community Hall, 937907 Marsh Bay Road, Coleman Township, Ontario, on Monday, March 30, 2020, at 6:00 p.m.

1. **Call to Order**

Notice - Due to COVID-19, Council is taking the necessary steps to limit in-person meetings. Appropriate social distancing and additional safety measures will be adopted at the meeting, and some members of Council will be participating in the meeting electronically.

2. **Roll Call**

3. **Adoption of the Agenda**

Draft Motion

Be it resolved that the agenda for the special meeting of March 30, 2020 be approved as presented/ amended.

4. **Disclosure of Conflict of Interest**

5. **Accounts**

Draft Motion

Be it resolved that the general accounts in the amount of \$14,525.14 be passed and paid.

6. **Staff Reports**

1. Administration:

- a. 2020-03-08 – Municipal Insurance Renewal
- b. 2020-03-09 - Procedural By-law Amendment - Bill 187, Municipal Emergencies Act, 2020
- c. 2020-03-10 – Delegation of Powers during an emergency
- d. 2020-03-11 - Authority to waive penalties and interest for property taxes and water
- e. 2020-03-12 – Appoint a Deputy Clerk
- f. 2020-03-13 - COVID-19 Pandemic Employee Work Policy

Draft Motion

Be it resolved that the Staff Reports be noted and listed in the minutes of this meeting.

7. **By-laws**

7.1. Procedural By-law Amendment - Bill 187, Municipal Emergencies Act, 2020

Draft Motion

**Be it resolved that** By-Law No. 20-15, being a by-law to amend By-law 16-35, to govern the proceedings of council, the conduct of its members and the calling of meetings for the Township of Coleman be read a first and second time.

Draft Motion

**Be it resolved that** By-Law No. 20-15 be read a third and final time and be passed and enacted.



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### 7.2. Delegate Powers during the COVID-19 Pandemic

#### Draft Motion

**Be it resolved that** by-law No. 20-16 being a By-law to Delegate Powers to the Chief Administration Officer during the COVID-19 Pandemic be read a first and second time.

#### Draft Motion

**Be it resolved that** By-Law No. 20-16 be read a third and final time and be passed and enacted.

### 7.3. Waive Penalties and Interest for Property Taxes

#### Draft Motion

Be it resolved that By-law No. 20-17 being a by-law to amend By-law 20-03 to provide for an interim tax levy for the Township of Coleman be read a first and second time.

#### Draft Motion

**Be it resolved that** By-Law No. 20-17 be read a third and final time and be passed and enacted.

### 7.4. Waive Penalties and Interest for Water Billings

#### Draft Motion

**Be it resolved that** by-law No. 20-18 being a By-law to amend By-law 11-27 to provide for the setting of rates and charges for Water Supply in the Township of Coleman be read a first and second time.

#### Draft Motion

**Be it resolved that** By-Law No. 20-18 be read a third and final time and be passed and enacted.

### 7.5. Appoint a Deputy Clerk

#### Draft Motion

**Be it resolved that** by-law No. 20-19 being a By-law to appoint a Deputy Clerk for the Township of Coleman be read a first and second time.

#### Draft Motion

**Be it resolved that** By-Law No. 20-19 be read a third and final time and be passed and enacted.

### 7.6. Adopt a COVID-19 Pandemic Employee Work Policy

#### Draft Motion

**Be it resolved that** by-law No. 20-20 being a By-law to adopt a COVID-19 Pandemic Employee Work Policy for the Township of Coleman be read a first and second time.

#### Draft Motion

**Be it resolved that** By-Law No. 20-20 be read a third and final time and be passed and enacted.

## 8. Confirmatory By-law

#### Draft Motion

**Be it resolved that** By-Law No. 20-21 being a By-Law to confirm certain proceedings of Council be read a first and second time.



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Draft Motion

**Be it resolved that** By-Law No. 20-21 be read a third and final time and be passed and enacted.

**9. Adjournment**

Draft Motion

Be it resolved that this meeting do now adjourn at \_\_\_\_\_ p.m.

**General Accounts**

Payment #	Vendor	Date	Amount
Cheques			
29967	Bell Mobility Inc.	2020-03-30	216.96
29968	CGIS Centre	2020-03-30	857.37
29969	CIBC	2020-03-30	551.20
29970	Dam Depot	2020-03-30	191.00
29971	Fountain Tire (New Liskeard) L	2020-03-30	453.73
29972	Goldbelt-NL Inc.	2020-03-30	183.59
29973	Grant Fuels Inc	2020-03-30	823.26
29974	Hearn Construction	2020-03-30	1,461.54
29975	Janix Janitorial Supplies	2020-03-30	372.02
29976	Lois Perry	2020-03-30	171.00
29977	Munisoft	2020-03-30	148.40
29978	Northern Industrial &	2020-03-30	388.12
29979	NorthernTel	2020-03-30	429.95
29980	Ontera	2020-03-30	38.17
29981	Pioneer Diesel Injection Ltd	2020-03-30	252.17
29982	PitneyWorks	2020-03-30	35.28
29983	Purolator Inc	2020-03-30	23.55
29984	Techknowledgy Office Pro	2020-03-30	539.86
29985	Temiskaming Speaker	2020-03-30	177.41
29986	Timiskaming Health Unit	2020-03-30	7,210.56
Total:			14,525.14