



Service and Information Update No. 3 Coronavirus Disease - COVID-19

For Immediate Release
March 31, 2020

The health and safety of residents is the Township of Coleman's top priority as the COVID-19 situation continues to evolve. The Township's Municipal Emergency Control Group (MECG) is activated to ensure we are mitigating risks and planning for the developing situation; the Township of Coleman is committed to doing our part to help slow the spread of the virus.

Please see below for a list of service level updates. Essential services including road safety, emergency fire response services, waste collection, and water treatment/distribution continue to operate as normal.

Municipal Services

Animal Control

For emergency animal control services, please contact the Animal Control Service Provider at 705-648-4583.

Building Services

Building services are offered through the Temiskaming Municipal Services Association (TMSA).

The TMSA will continue with building services, with the following modifications:

- No interior inspection of occupied spaces will be conducted. Please contact the CBO for alternate arrangements, either by telephone: 705-563-2426, or by email: cbo@tembuild.com.
- On-site inspections will be conducted only where social distancing is possible.
- Building permits will be accepted electronically. All forms are available on the TMSA website (<http://www.tembuild.com/forms-1>).
- Please contact the CBO regarding signatures on designer forms and applications to discuss arrangements, either by telephone: 705-563-2426, or by email: cbo@tembuild.com.
- Approved building permits will be directly emailed to applicants for printing.
- All provisions related to the Ontario Building Code remain in effect at this time.

Fire Department

Emergency Fire Response services are proceeding as usual.

Fire Permits for open air burning are required effective April 1, 2020. Please visit: <https://www.colemantownship.ca/fire-permit-application/> to complete an on-line application for submission to the Township of Coleman. For questions or for additional information, please contact the municipal office at 705-679-8833.

Reminder: Open air burning is considered to be any fire set outside, other than a small confined fire for obtaining warmth and cooking. Small confined fires for cooking and warmth, that comply with the regulations and are contained to your own property, or a property in which an individual has permission to use, are exempt from requiring a Fire Permit under the Open Air Burning By-law. No. 13-23
(<https://www.colemantownship.ca/wp-content/uploads/2013/12/bylawfire.pdf>)

Garbage Collection

Waste collection is proceeding as usual. Please help protect our collectors by safely disposing of waste: bag all garbage (do not place any waste loosely in garbage containers) and place in containers outside and at the roadside for pick-up.

Landfill Site

The Coleman Landfill is operating with regular hours, until further notice:

- Tuesdays: 9:00 a.m. until 4:00 p.m.
- Saturdays: 9:00 a.m. until 4:00 p.m.

In an effort to limit physical contact, the handling of cash payments and receipts have been suspended, and no cash transactions are permitted at this time. The attendant will maintain records of all waste deposited at the site, and receipts / invoices will be mailed to residents.

Residents are encouraged to use curbside collection; however, if a trip to the landfill is made, please consider limiting trips to the site by maximizing loads.

Municipal Office

The Municipal Office is closed to the public for in-person transactions; therefore, is requesting the use of internet payments through your financial institution, or by mailing cheques to the Municipal office (937907 Marsh Bay Road, Coleman, ON P0J 1C0).

To Register for Internet Banking:

1. Have your 19-digit roll number available, to use as your account number
2. Sign into your bank or financial institution's secure website
3. In "Set-Up Bill Payments", type "COLEMAN", and 'COLEMAN (TOWNSHIP) TAX' will appear - select "Add vendor"
4. The "Set-up Bill Payment" window will appear with your vendor name
5. Enter the payment amount (\$)
6. Make your account selection for the payment
7. Select the date for the payment
8. Select "Next" and "Verify your payment"

Interim tax installment due dates remain unchanged; however, penalty and interest for April 1, 2020, May 1, 2020 and June 1, 2020 will not be applied to any outstanding property tax balances, including utility accounts.

Staff members will be conducting business during this time period for the continuation of essential municipal services. Please contact the office by telephone (705-679-8833) and/or by email (toc@ontera.net).

Public Works Department

Public works and operations, including road services and snow clearing are proceeding as usual.

Planning

For general inquiries (e.g. determining property zoning), please contact the municipal office at 705-679-8833 or email toc@ontera.net.

Planning services related to new applications for the Consent Approval Authority will not be received until further notice.

Recycling Collection

Please refer to messaging and updates from the recycling collection service provider, Eco-Logix.

Cancellations

The Coleman Community Hall is closed for rental until further notice. The Township will continue to update residents and users of the facility.

Council Meetings

The Monday, March 30th, 2020, regular Council meeting was cancelled, and has been rescheduled to Monday, April 6, 2020 at 6:00 p.m. Meeting dates will be subject to change based on evolving information. The Mayor can call a special meeting of Council to discuss urgent business, if required.

The Township recognizes that these changing service levels may present a challenge; however, our priority is to protect the residents of the Municipality. The Township of Coleman will continue to monitor the evolving situation, and encourages everyone to take all reasonable precautions, and to stay informed by only sharing information from official sources.

Thank you for your cooperation, for your understanding and stay well.

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For further information, please contact:

Township of Coleman Municipal Office
937907 Marsh Bay Road, Coleman ON P0J 1C0
Tel: 705-679-8833
Email: toc@ontera.net



Hassle Free Recycling

(705)647-2322

Ecologixrecycling.com

To all our of municipalities,

Eco-Logix would like to advise that we are taking extra safety precautions for our customers and ourselves. After much consideration we've decided that the best ways for us to limit our exposure and that of our customers is the following starting Monday March 23rd 2020:

1. We are requesting that all recyclable material be bagged in clear bags with the exception of cardboard. We will provide bags to those who are not in a position to purchase them and request them from us.
2. All material for buildings we typically go inside to collect should be set outside for collection.
3. If toilette paper, paper towels, napkins or Kleenex are included in the recycling we will tag these bags and leave them behind to be disposed of in the garbage. These items were never accepted in the program but we typically pulled them out and left them behind when possible. It is necessary now to omit entirely.
4. We request that anyone who is at great risk of exposure or is infected or showing symptoms not participate in the recycling program during this time.

As a recycling company we are in an oddly exposed position as we directly and indirectly handle a huge amount of material that has been exposed to people's mouths. We are potentially exposed to the saliva of thousands of people every day. We feel that our service is essential for communities and intend to continue service as per usual. In the event that our staff is quarantined or we are mandated to discontinue service we will work with communities for alternate options at that time.

Please advise community members, groups and businesses of the updated service precautions so that they can participate safely!

Kind regards,

Belinda Beairsto

Eco-Logix